

# Corsham Town Council

as Trustee of the Methuen (Town) Hall Charity

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## Methuen (Town) Hall, Corsham

All enquiries should be made to the Town Clerk, Town Hall, High Street, Corsham, SN13 0EZ  
between 9.00am - 5.00pm (Monday -Thursday) and 9.00am - 4.30pm (Friday)

☎01249 702130 (VAT Registration No. 713 6564 37)

## HIRE CHARGES

(1 April 2009 – 31 December 2009)

### 1. MAIN HALL

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (*4 hours)	£66.55	£88.09
Additional Hour (before Midnight)	£19.09	£24.47
Additional Hours (after Midnight)	£38.17	£46.98
Discount of 15% of cost Of the room for insured hirers	15%	15%
Booking Fee (non-refundable)	£20.00	£20.00
Deposit (refundable) (extra cleaning/damage)	£100.00	£200.00
Setting Up Charges	from £15.17 (Tables and chairs belonging to the Town Hall)	
Taking Down Charges	from £15.17 (Tables and chairs belonging to the Town Hall)	
Removal of all tables	£29.36	

### Minimum charges apply outside of office hours

(9.00am – 5.00pm, Monday – Thursday, 9.00am – 4.30pm Friday)

Weekdays/Saturdays	£ 51.88
Sundays	£ 63.62
Bank Holidays	£ 75.36

Out of Hours Visits from £18.60

\* It may be possible to accommodate sessions of less than four hours for regular bookings (min. 6 weeks)

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between 9.00am - 5.00pm (Monday - Thursday) and 9.00am - 4.30pm (Friday)  
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## HIRE CHARGES

(1 April 2009 – 31 December 2009)

### 2. COUNCIL CHAMBER

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (4 hours)	£36.70	£46.98
Per Hour (Before Midnight) (minimum booking)	£12.24	£15.66
Additional Hours (After Midnight)	£24.47	£30.34
Archive Room	£ 7.83	£ 7.83
Discount of 15% cost of room for insured hirers	15%	15%
Booking Fee (non refundable)	£20.00	£20.00
Deposit (refundable) (extra cleaning/damage)	£100.00	£200.00

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Weekdays/Saturdays	£ 51.88
Sundays	£ 63.62
Bank Holidays	£ 75.36
Out of Hours Visits	from £18.60