

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ
 Tel: 01249 702130 Email: town council@corsham.gov.uk www.corsham.gov.uk

HIRE CHARGES

(1 April 2011 – 31 March 2012)

1. MAIN HALL

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (*4 hours)	£77.00	£97.00
Additional Hour (before Midnight)	£22.00	£28.00
Additional Hours (after Midnight)	£44.00	£51.00
Discount of 15% of cost of the room for insured hirers	15%	15%
Booking Fee (non-refundable)	£20.00	£20.00
Deposit (refundable) (extra cleaning/damage)	£100.00	£200.00
Setting Up Charges	from £16.00	(Tables and chairs belonging to the Town Hall)
Taking Down Charges	from £16.00	(Tables and chairs belonging to the Town Hall)
Removal of all tables	£32.00	

**Minimum charges apply outside of office hours
 (9.00am – 5.00pm, Monday – Thursday, 9.00am – 4.30pm Friday)**

Weekdays/Saturdays	£ 56.00
Sundays	£ 70.00
Bank Holidays	£ 82.00
Out of Hours Visits	from £20.00

*** It may be possible to accommodate sessions of less than four hours for regular bookings (min. 6 weeks)**

HIRE CHARGES
(1 April 2011 – 31 March 2012)

2. **COUNCIL CHAMBER**

	<i>Local Charity / non profit organisations</i>	<i>Standard/Commercial</i>
Per Session (4 hours)	£41.00	£51.00
Per Hour (Before Midnight) (minimum booking)	£14.00	£17.50
Additional Hours (After Midnight)	£25.50	£32.00
Per Session (4 hours) Archive Room * (limited availability)	£10.00	£10.00
Discount of 15% cost of room for insured hirers	15%	15%
Booking Fee (non refundable)	£20.00	£20.00
Deposit (refundable) (extra cleaning/damage)	£100.00	£200.00

Minimum charges apply outside of office hours
(9.00am – 5.00pm, Monday – Thursday, 9.00am – 4.30pm Friday)

Weekdays/Saturdays £ 56.00
Sundays £ 70.00
Bank Holidays £ 82.00

Out of Hours Visits from £20.00

* Can only be booked with the Council Chamber and is subject to availability.