
Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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14 July 2011

To: All Members of the Amenities Committee: Councillors Ms L Bray, Mrs J Collier, J Fraser, Mrs R Hopkinson, M Jackson, Mrs N Kenna, Mrs I Langsford, C Lynch, Mrs E Marston, C Riley, Mrs M Wakeman, Mrs P Witts.
All other Members of the Council for information.

Dear Councillor

The next meeting of the Amenities Committee will be held in the Town Hall on Wednesday 20 July 2011 commencing at 7.30pm.

Yours sincerely

David J Martin
TOWN CLERK

AGENDA

1. Apologies
2. Public Question Time and Petitions
3. Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).
4. Matters Arising from the Minutes of the previous meeting held on 18 May 2011 – *for information only.*
5. Reports from representatives appointed to Outside Bodies.
6. Corporate Plan Objectives (*Minute AMEN 06/11 and others*) - The Corporate Plan Objective sheet 2011/12 - 'Cycling and Public Transport' is attached - *for review and comment.*
7. Corsham Cycle Network (*AMEN 06/11 and AMEN 60/10*) - Further to previous meetings, it was agreed that the Committee would consider contributing up to £10,000 from the 'Transport Initiatives' budget towards the cycle network from Prospect to Pound Pill including South Place. The cost construction estimate provided by Wiltshire Council totals £17,000. This does not include fees for traffic management or for upgrading street lighting. Further details of the scheme will be available at the meeting - *for consideration.*
8. Speed Indicator Devices (SID's) (*Minute AMEN 11/11*) - Further to the previous meeting Wiltshire Council's Cabinet has approved a scheme for the deployment of SID's across the county. A SID will be allocated to each Area Board and they will be deployed in eligible sites. In addition, the Area Board, or others, can purchase additional SID's to be used solely in their area. The SID must be approved and deployed by Wiltshire Council. As well as the initial cost, the Area Board, or

others, will be responsible for funding ongoing maintenance costs and other associated costs, based on a three year lifespan. This is broadly in line with this Committee's previous discussions. The Town Council has budgeted £4,000 for a SID in the current financial year and has previously suggested a number of sites where speeding is a local concern. Actual costs are unknown at this stage as they are produced specifically for each area - *instructions requested*.

9. Transport Monitoring Sheet (*Minute AMEN 07/11 and others*) – The Transport Plan Monitoring Sheet is attached for review and comment - *for consideration*.
10. Road Sign Designs (*Minute AMEN 08/11*) - Further to the previous meeting the Staff have met with Wiltshire Council and suppliers concerning street furniture. Designs have been drafted for the town entrance signs, which would cost in the region of £500 each. Four new signs are suggested. Copies of the draft designs will be on display at the meeting for consideration. Funding is available from the earmarked reserve for promotions.

A local supplier has been assisting with the design and specification of a new litter bin which could be used across several Town Council sites. The initial design will be available at the meeting and views would be welcomed - *for consideration and approval*.

11. New Cemetery (*Various minutes*) - Further to previous meetings, a proposed layout for the new Corsham Cemetery has been drafted. A copy of the design is attached for comment and a larger copy will be available at the meeting. Local churches have been consulted. The comments received are about drainage, parking and the size of the area marked for 'memorial walls, reflection and contemplation etc.' These matters are addressed in the plan, and have been explained in more detail to the Parish Priest. Once the design is agreed and Heads of Terms agreed with the landowner, a planning application will be submitted. Current projections indicate that the new cemetery will be needed in around 10 years time - *for comment and approval*.
12. Water Supply to Arnold House - The current water supply to Arnold House is inadequate due to the low flow. This is causing particular concern to the tenants but also affects the grounds staff who use the supply to fill the water bowser. The supply is such that the shower and washing machines do not work effectively, especially at times when the water bowser is being filled. We have been advised that in order to resolve the problem the supply would need to be replaced. This involves Wessex Water as well as plumbing contractors. Water supplies would be separated for each property and there would be an option to have separate water meters. The cost of renewing the supply is around £5,000, which could be met from the building contingency fund. As a responsible landlord, the Town Council should ensure that the property which it lets is serviceable.

Recommendation

That the water supply to Arnold House be replaced.

13. Annual Site Visits - A number of items were identified on the annual site visits carried out on 6 June and 4 July. These included:

Beechfield Nature Area – Consider carrying out a wild flower survey;

Neston Triangle – Repair chain holding rings. Review frequency of grass cutting. Grass seed bare patches in the autumn;

Ladbrook Lane Cemetery – Repair leaking taps (section A and section C). Consider improving signage for composting facilities;

Town Council bus shelters – Add Town Council signs with contact details;

Town Hall – Look at options for retiling the ladies toilet; disabled toilet – clean lime scale off tap; fire escape – remove loose/flaking paint;

Garden of Remembrance - Sweep and wash memorial. Weed kill/moss treat lawn. Add *sign on entrance gate*;

Centenary Garden – Cut back boundary hedge. Replace broken posts in semi-circle by bench. Weed kill footpath. Remove prunings.

All of the above items have either been completed; added to the forward work plan; or will be included in the Beechfield Management Plan or Grounds Contract Review later this financial year - *to note*.