

**Minutes of the Meeting of the Amenities Committee  
held on Wednesday 20 July 2011**

**Present** Councillor Mrs R Hopkinson (Chairman)  
Councillors Ms L Bray, Mrs J Collier, J Fraser, M Jackson, Mrs N Kenna,  
Mrs E Marston, C Riley and Mrs M Wakeman

**In Attendance** Councillor P Anstey  
Mrs M Jones (Administration Officer)  
D J Martin (Town Clerk)

**AMEN 12/11 Apologies**

Apologies were received from Councillors Mrs I Langsford and C Lynch.

**AMEN 13/11 Public Question Time and Petitions**

*Agenda item 10 - Road Signs and Litter Bins* - A member of Transcoco asked if the Town Council would consider recycling bins as well as general litter bins in the Town. It was pointed out that most waste collection was the responsibility of Wiltshire Council but Transcoco was welcome to explore the matter in more detail for future consideration.

**AMEN 14/11 Declarations of Interest**

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).

There were none.

**AMEN 15/11 Matters arising from the Minutes of the previous meeting held on 18 May 2011**

There were no matters arising.

**AMEN 16/11 Reports from representatives appointed to outside Bodies**

*Cycle Network Meeting* – Councillor Mrs Kenna had been unable to attend the meeting, but the Council Chairman attended, and reported positive progress.

*Corsham In Bloom* – Councillor Mrs Hopkinson reported that the judging went very well on 18 July and that the judges indicated that 2011 year was much better than the previous year. The event had been well managed by all those concerned and

Councillors Ms Bray, Mrs Collier and Mrs Marston were thanked for their catering for on the day.

#### **AMEN 17/11 Corporate Plan Objective 2011/12 (*Minute AMEN 06/11 & others*)**

The Corporate Plan Objective Sheet “*Cycling and Public Transport*” was reviewed and noted.

#### **AMEN 18/11 Corsham Cycle Network (*AMEN 06/11 and AMEN 60/10*)**

Further to previous meetings, the Committee considered contributing up to £10,000 from the 'Transport Initiatives' budget towards the cycle network from Prospect to Pound Pill including South Place. The cost construction estimate provided by Wiltshire Council totalled £17,000 excluding fees for traffic management or for upgrading street lighting. The Committee was happy to contribute up to 50% of the construction costs.

##### **Resolved**

- i) That the Town Clerk be delegated authority to negotiate with Wiltshire Council over the contribution to the Cycle Network costs;
- ii) That the contribution be a maximum of £10,000 and no greater than 50% of the construction cost;
- iii) That the Committee Chairman be consulted over the details of the scheme.

#### **AMEN 19/11 Speed Indicator Devices (SID's) (*Minute AMEN 11/11*)**

Further to the previous meeting Wiltshire Council had approved a scheme for the deployment of SID's across the county. A SID would be allocated to each Area Board to be deployed in eligible sites. In addition, the Area Board, or others, would be permitted to purchase additional SID's to be used solely in their area. The SID must be approved and deployed by Wiltshire Council. As well as the initial cost, the Area Board, or others, would be responsible for funding ongoing maintenance costs and other associated costs, based on a three year lifespan. This was broadly in line with the Amenities Committee's previous discussions. The Town Council had budgeted £4,000 for a SID in the 2011/12 financial year and had previously suggested a number of sites where speeding is a local concern. Actual costs could be produced specifically for each area.

##### **Resolved**

- i) That the purchase of a Speed Indicator Device by the Town Council be deferred until the effectiveness of the Area Board scheme is known.
- ii) That the list of sites where a Speed Indicator Device had previously been suggested be updated and submitted to the Area Board.

## **AMEN 20/11 Transport Monitoring Sheet (*Minute AMEN 07/11 and others*)**

The Transport Monitoring Sheet was discussed and updated.

## **AMEN 21/11 Road Sign Designs and New Litter Bins (*Minute AMEN 08/11*)**

Further to the previous meeting, staff had met with Wiltshire Council regarding replacing the town entrance signs. A range of possible new designs were considered. Each sign would cost in the region of £500.

It was reported that a local supplier had been assisting with the design and specification of a new litter bin which could be used across several Town Council sites. A design drawing of the bin was considered. It was suggested that the design should incorporate an aperture which is large enough for bottles to be easily placed inside and that a cigarette stubber should be added.

It was also agreed that the way that other towns deal with litter and recycling should be explored.

### **Resolved**

- i) That of the four designs put forward, Option 'A' (*green on white background with green legs*) be pursued.
- ii) That discussions take place with Wiltshire Council with regards to replacement bins in the Town Centre and their emptying.

## **AMEN 22/11 New Cemetery (*Various minutes*)**

Further to previous meetings, the proposed design and layout for the new Corsham Cemetery was considered in detail. Local churches had been consulted and comments about drainage, parking area for 'memorial walls, reflection and contemplation etc.' had been received. These matters were addressed in the plan, and had since been explained in more detail. Once the design was agreed and Heads of Terms agreed with the landowner, a planning application could be submitted. Current projections indicate that the new cemetery would be needed in around 10 year's time.

### **Resolved**

That the Cemetery Plan be approved and that planning permission be applied for.

## **AMEN 23/11 Water Supply to Arnold House**

The water supply to Arnold House was inadequate due to the low flow. This was causing particular concern to the tenants and also affected filling the water bowser. The Council had been advised that in order to resolve the problem the supply would need to be replaced. This would involve Wessex Water as well as plumbing contractors. Water supplies would be separated for each property and there would be an option to have separate water meters. The cost of renewing the

supply would be around £5,000, which could be met from the building contingency fund. It was felt that the Town Council should ensure that the property which it lets is serviceable.

**Resolved**

That the water supply to Arnold House be replaced.

**AMEN 24/11 Annual Site Visits**

A number of items were identified on the annual site visits carried out on 6 June and 4 July.

All of the items had either been completed, added to the forward work plan or would be included in the Beechfield Management Plan or Grounds Contract Review later this financial year.

This was noted.

The meeting commenced at 7.30pm and closed at 8.51pm. There was one member of the public present at the meeting.

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CHAIRMAN

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DATE