

**Minutes of the Council Meeting held on Monday 11 July 2011**

**Present** Councillor P Anstey (Chairman)  
Councillors Mrs J Collier, P Davis, J Fraser, C Fuller, Mrs R Hopkinson,  
M Jackson, M Simpkins, R Taylor and Mrs P Witts

**In Attendance** PC H Anderson  
P Biggins (Deputy Town Clerk)  
C Jones (Press)  
D J Martin (Town Clerk)

**64/11 Apologies**

Apologies were received from Councillors A Bosley, Ms L Bray, N Keyworth,  
Mrs I Langsford, C Lynch, Mrs M Marston and Mrs M Wakeman.

**65/11 Public Question Time and Petitions**

There were none.

**66/11 Declarations of Interest**

To receive any Declaration(s) of Interest under the Local Authority (Model Code of  
Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2)

There were none.

**67/11 Minutes of the Town Council Meeting held on 13 June 2011**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**68/11 Matters Arising from the above Minutes**

There were no matters arising.

**69/11 Chairman's Announcements**

The Chairman made the following announcements;

Commander Pat Hoare and Dr Peter Henderson's widow had recently passed away.

14/6/2011 - Chaired the Cycle Network Working Group Meeting in the Town Hall

14/6/2011 - Potley and Pockeridge Community Association Committee Meeting - Finances are secure for the next 12 months or more but the hall utilisation is low.

25/6/2011 - Twinning Market and presented the George Mills Plate for the best dressed shop window to Oxfam.

4/7/2011 - WC Core Strategy public exhibition and CTC Annual Site Visits

6/7/2011 - spoke at the Chamber of Commerce Breakfast meeting about CTC hopes for the future

Upcoming activities/meeting

I hope to have a meeting with the KPRA but the date is not yet agreed

5/8/2011 - Meeting with Corsham Chamber of Commerce

19/7/2011- Meeting with Box Council

19/7/2011 Attending the CCAN steering Group meeting

18/7/2011 CTC meeting to discuss WC Core Strategy on Monday 18 July at 7pm in the Town Hall. This is an informal meeting to which all councillors are invited. The meeting will be addressed by Charlotte Watkins (an independent planning consultant) and will start to formulate the Town Council's response to the CS consultation which ends on 8th August. The Town Council will need to agree a response at the Council (Planning) Meeting on 27th July.

## **70/11 Policing and Community Safety – to consider policing and community safety issues**

PC H Anderson gave an update on local policing and community issues including the following:

*Direct Marketing* - The Police had received numerous complaints regarding the telephone marketing methods of a home security company. PC Anderson will discuss the concerns raised over the marketing methods of the company with senior Police officers.

*Neighbourhood Watch* – PC Anderson had met with the Katherine Park Residents Association to discuss the establishment of a Neighbourhood Watch Scheme.

*Anti Social Behaviour* – Incidents of anti social behaviour had been reported in the High Street, Katherine Park and Spring Tynning.

*Drug Arrest* – A person has been charged with drug and fraud related offences.

*Indecent exposure* – The Police have spoken to a person regarding allegations of indecent exposure in the Corsham area.

Councillors P Davis and M Simkins raised concerns over car parking in and around Corsham Primary and St. Patrick's Schools. The Police were aware of the problems and were working with the schools to resolve issues regarding pedestrian safety.

#### **71/11 Corsham Community Campus**

The Town Clerk gave an update on progress with the Corsham campus. Design principles for the development had been finalised, a travel plan and equality impact assessment are currently being drafted.

#### **72/11 Correspondence**

- i) Members Information Sheet Nos. 220 and 221 were noted
- ii) Late correspondence The Town council had received invitations to attend the Corsham Arts Society exhibition during July at the Old Mill Gallery, Worton.

#### **73/11 Reports from Council representatives appointed to outside bodies**

*Community Land Trust* – Councillor Mrs R Hopkinson attended a presentation on 30 June regarding the work of the Community Land Trust and the provision of community housing.

*Springboard Children's Centre* – Councillor Mrs R Hopkinson attended the opening ceremony at Pewsham on 2 July. The centre caters for children under the age of five with special needs.

*CTC Youth Council* – Held its final meeting of the school year on 4 July

*Corsham in Bloom?*

#### **74/11 Minutes of the Council (Planning) meeting held on 15 June 2011**

##### **Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

#### **75/11 Matters Arising from the above Minutes**

There were no matters arising.

#### **76/11 Minutes of the Council (Planning) meeting held on 6 July 2011**

##### **Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

#### **77/11 Matters Arising from the above Minutes**

There were no matters arising.

## **78/11 Minutes of the Tourism Working Group held on 17 June 2011**

### **Resolved**

That the Minutes be approved as a true record.

## **79/11 Matters Arising from the above Minutes**

There were no matters arising.

## **80/11 Minutes of the Corsham Youth Council meeting held on 4 July 2011**

### **Resolved**

That the Minutes be noted.

## **81/11 Corporate Plan Objectives (*Minute 59/11 and others*)**

Further to previous meetings, the Corporate Plan Objective sheet for 'Ministry of Defence' was reviewed and noted.

## **82/11 Staffing Panel (*Minute FIN 11/11*)**

Further to the Finance and General Purposes Committee meeting on 8 June the Town Council is recommended to formally appoint Councillors M Simpkins and R Taylor as replacements for Councillors Mrs E Marston and Mrs M Wakeman on the Town Council's Staffing Panel.

### **Resolved**

That Councillors M Simpkins and R Taylor be appointed as replacements on the Town Council's staffing panel.

## **83/11 Vacancies on the Leisure Committee and Planning Viewing Panel for Neston**

Further to the Council meeting in May 2011, there are currently vacant positions on the Leisure Committee and the Planning Viewing Panel for Neston (Reserve). These were not appointed at the time as there was a Councillor vacancy for the Neston Ward. Now that a new member has been co-opted to the Council, the vacant positions can be allocated - *instructions requested*.

### **Resolved**

That Councillor C Fuller is appointed to the Leisure Committee and the Planning Viewing Committee for Neston (reserve).

## **84/11 Authorisation of Cheques and Payments**

### **Online Banking Payments**

#### **Name**

Salaries - CTC staff

£13,644.19

Wiltshire Council - Pension Contribution for July 2011	£4,145.33
CTC Re Methuen Hall Trust - Hire of Rooms for Meetings in June	£135.00
Royal Mail - Summer Newsletter Delivery	£600.00
RBS Software Solutions - IT Support	£378.00
Travis Perkins - General Maintenance	£40.33
Adrian Johnson - Cowling/clean gully Arnold House	£905.00
G R King/M E Walsh - Removal of Tree Stump/Work at Guide Hut	£600.00
Landcare - Planting at Newlands Road	£56.88
Corsham Print - Summer newsletter	£522.12
English Landscapes - Tree surgery/felling at Meriton Rec.	£385.44
Local Authority Publishing - Extra copies of town guide	£400.00
Newlands Road garage - Fuel , works vans	£222.53
3d Computers - Cleaning cartridge for server backup	£46.80
Streetmaster - memorial bench	£816.00
Colour Banners - banners x 3	£152.40
JH Jones & Sons -Grave digging	£280.00
Countrywide - CiB Planting/safety clothing	£219.89

### **Payment By Cheque**

		<b>Cheque No.</b>
HMRC - Tax and NI for July	£4,538.42	6895
J & J W Longbottom Ltd - Arnold House Maintenance	£57.65	6896
T W Landscapes Ltd - Turf for Garden of Remembrance	£36.00	6897
Lucemm Contractors Ltd - Topsoil for Centenary Garden	£54.00	6898
Norrington Plants - Planters/baskets Arnold House	£190.00	6899
Southern Electric - CCTV electricity supply	£15.85	6900
Historic Towns Forum - Localism seminar	£99.00	6901
Langley Nurseries - CiB and Town Centre planting	£4,200.00	6902
Kwik Strip - strip/sand bench	£378.00	6903
Petty Cash	£137.81	6904

### **Sub-total**

**£33,256.64**

### **Cheques / Internet Banking Paid Outside of Meeting**

There were none for this meeting

### **Sub-total**

**£0.00**

### **Payments Made by Direct Debit/Standing Order**

Vodafone (Mobile Telephone Charges)	£175.20
Southern Electric (Electricity supply to Guide Hut)	£22.00
Peninsula - Provision of Health & safety advice	£260.40
Viking Direct	£194.75
BT Internet Services - CCTV Running Costs	£125.96
BT Rental Charges - CCTV Running Costs	£56.88
BT -Line rental charges	£457.38

### **SUB TOTAL**

**£1,292.57**

**TOTAL**

**£34,549.21**

**Resolved**

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.17pm. There were no members of the public present.

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CHAIRMAN

\_\_\_\_\_  
DATE