

Minutes of the Council Meeting held on Monday 13 June 2011

Present Councillor P Anstey (Chairman)
Councillors Mrs J Collier, P Davis, J Fraser, Mrs R Hopkinson,
M Jackson, N Keyworth, Mrs I Langsford, C Lynch, Mrs E Marston,
M Simpkins, R Taylor and Mrs M Wakeman

In Attendance PC Hazel Anderson
C Jones (Press)
Mrs M Jones (Administration Officer)
D J Martin (Town Clerk)
M Wilkinson (Press)

34/11 Apologies

Apologies were received from Councillors A Bosley, Ms L Bray, Mrs N Kenna, C Riley and C Stewart

35/11 Public Question Time and Petitions

A representative from the Corsham Community Association asked a number of questions related to the proposed Community Campus. The Town Clerk would prepare a reply, in consultation with the Chairman, and respond in writing.

36/11 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2)

There were none.

37/11 Minutes of the Annual Town Council Meeting held on 9 May 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

38/11 Matters Arising from the above Minutes

There were no matters arising.

39/11 Chairman's Announcements

Corsham Area Transport Group meeting – The Chairman attended this meeting on 18 May 2011 where improvements to South Place and the requested crossing at Rudloe were discussed.

Wiltshire Association of Local Councillors Chairman Training - The Chairman attended the training day on 21 May 2011.

CCAN Steering Group Meeting – The Chairman attended a Steering Group meeting on 25 May 2011 where updating the Community Plan was discussed.

Area Board – Councillor Mrs R Hopkinson attended the meeting on 2 May 2011 on behalf of the Chairman.

Annual Site Visits – The Chairman and Councillors attended the annual site visits with the Deputy Town Clerk on 6 June 2011.

Wiltshire Assembly – The Chairman and Town Clerk attended the Assembly on 9 June 2011 where the Olympic opportunities for tourism were discussed. The Olympic Torch will be in Salisbury on 11 July 2012 and nominations for carrying the torch will be required by 29 June 2011.

40/11 Policing and Community Safety

PC Hazel Anderson reported the following:

CCTV - A new camera had been installed on the side of the Co-op and has good views of the car park and Newlands Road.

Drug Arrest - A person had recently been arrested for intent to supply drugs in Corsham.

Anti Social Behaviour - There had been an increase in anti-social behaviour, especially underage drinking. Follow up visits to parents of those involved had been successful.

Damaged Cars – A person had been arrested in respect of a number of damaged cars. It was believed the incidents were all related.

Katherine Park Residents Association AGM – About 50 residents were present at the AGM and it was a positive meeting. Fourteen residents showed interest in supporting and setting up a Neighbourhood Watch Scheme.

Corsham Rugby Club Event – The police attended a successful event on 22 May. Some of the money raised at the event would be sent to the police charity - Child Victims of Crime.

Horfield Prison Visit – PC Anderson visited Horfield Prison to interview a suspect who stole champagne from the Corsham area.

Primary School Visits – Officers had visited local primary schools to talk to children about the work of the police.

41/11 Corsham Community Campus

It was reported that the Community Operations Board had met on 14 June. It had been a positive meeting and user groups were well represented. The Town Council agreed to respond to questions asked earlier in the meeting by the Community Association representative. It was also agreed that when plans for the new Campus were available they would be displayed in the Town Hall.

42/11 Correspondence

- (i) Members' Information Sheet Nos. 217, 218 and 219 were noted.
- (ii) Late correspondence - An invitation to Trowbridge Civic Service on Sunday 17 July had been received. There were no volunteers to attend.

43/11 Reports from Council representatives appointed to outside bodies

Katherine Park Residents Association AGM – It was reported that the AGM was well-attended and that the Association had a good, informative website.

Corsham Primary School – The Vice-Chairman (Councillor Mrs Ruth Hopkinson) reported that she had given a talk to Year 5 pupils at Corsham Primary School about the role of a Councillor.

44/11 Minutes of the Leisure Committee meeting held on 11 May 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

45/11 Matters Arising from the above Minutes

There were no matters arising

46/11 Minutes of the Amenities Committee meeting held on 18 May 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

47/11 Matters Arising from the above Minutes

There were no matters arising.

48/11 Minutes of the Council (Planning) meeting held on 25 May 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

49/11 Matters Arising from the above Minutes

There were no matters arising.

50/11 Minutes of the Finance and General Purposes Committee meeting held on 8 June 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

51/11 Matters Arising from the above Minutes

There were no matters arising.

52/11 Minutes of the Tourism Working Group held on 6 May 2011

Resolved

That the Minutes be approved as a true record.

53/11 Matters Arising from the above Minutes

There were no matters arising.

54/11 Minutes of the Communications Working Group held on 24 May 2011

Resolved

That the Minutes be approved as a true record.

55/11 Matters Arising from the above Minutes

There were no matters arising.

56/11 Minutes of the Communications Working Group held on 7 June 2011

Resolved

That the Minutes be approved as a true record.

57/11 Matters Arising from the above Minutes

There were no matters arising.

58/11 Minutes of the Corsham Youth Council meeting held on 6 June 2011

The Minutes were noted.

59/11 Corporate Plan Objectives (*Minute 28/11 and others*)

Further to previous meetings, the Corporate Plan Objective sheet for 'Ministry of Defence' was reviewed and noted. It was agreed that 'bus services' would be added to the monitoring sheet.

60/11 Annual Return including Statement of Assurance and Accounts for 2010/11

The Statement of Accounts and The Annual Return including Statement of Assurance were discussed.

Resolved

That the Annual Return and Statement of Assurance, as amended, be approved.

61/11 Landfill Communities Fund

Viridor Credit Environmental Company was seeking nominations for Councillors to sit on the decision-making steering group for the area. The Landfill Communities Fund (formerly Landfill Tax Credit Scheme) offers grants for local projects and the steering group meets four times per year to consider applications.

Resolved

That Councillor Mrs R Hopkinson be the nominated representative with Councillor Mrs I Langsford as reserve.

62/11 Co-option, Neston Ward Vacancy (*Minute 299/10*)

Further to the Council meeting on 11 April two nominations had been received. The nominations were for Charles Fuller and Nicola Bennett. A ballot took place.

Resolved

That Mr Charles Fuller be co-opted to fill the Neston Ward vacancy.

63/11 Authorisation of Cheques and Payments

Accounts for Payment 13 June 2011

Online Banking Payments

Name

Salaries - CTC staff	£13,352.14
Wiltshire Council - Pension Contribution for June 2011	£4,145.23
CTC Re Methuen Hall Trust - Hire of Rooms for Meetings in May	£91.40
Alarms & Electrical - Fire Door Updates/Rewire External	£633.00

Alarm		
Travis Perkins - Allotments	£12.26	
English Landscapes- Ground Maintenance/Cemetery/Tree Works	£4,032.91	
Konica Minolta - Photocopier Charges	£283.24	
Colourbyte Europe Ltd - Corsham in Bloom	£74.34	
Streetmaster - Seats/Street Furniture	£1,036.80	
Wiltshire College - Staff Training	£325.00	
Surf & Turf Instant Shelters Ltd - Gazebo Spare Parts	£52.00	
Melksham Groundcare Machinery - Lawn Mower Blades/Repairs	£73.42	
Public Works Loan Board - Loan Payment	£21,648.13	
Zurich Municipal - Insurance	£10,613.14	
Auditing Solutions Ltd - Provision of Internal Audit Service	£468.00	
Parkdale Play & Leisure Ltd - Supply & Install New Slide	£2,496.00	
CPA Horticulture Ltd - Play Bark	£192.00	
Redlynch - Swing Seat for Meriton Recreation	£222.00	
Methuen Hall Trust - Reimburse of Rec.2229 Hall Hire Deposit	£20.00	
J H Jones & Sons - Grave Digging	£280.00	
Accounting Solutions DCK Beavers Ltd - Accounts Consultancy	£498.00	
ES Electrical - Skate Park Lighting	£8,222.42	
Wiltshire Council - Commercial Waste Town Hall/Guide Hut	£969.40	
Newlands Road Garage - Van Running Costs/Bowser Repair	£450.58	
Countrywide - Safety Clothing/Maintenance	£66.14	
CMS - Landscape Design for New Cemetery	£996.00	
Woods Business Services - Furniture & Caretakers Consumables	£442.78	
Councillor Peter Anstey - Travelling Expenses	£19.20	
Payment By Cheque		Cheque No.
HM Revenue & Customs - May Tax	£4,412.26	6882
Baker & Baker - Grounds Maintenance	£7.08	6883
Eberlin Design - Website Design	£1,125.00	6884
Wiltshire Association of Local Councils - Training	£48.00	6885
Community First - Annual Membership	£36.00	6886
G S Services - Allotment Maintenance	£180.00	6887
Buildbase - Grounds Maintenance	£82.30	6888
Carter Pumps - New Pump for Bowser	£238.80	6889
Lucemm Contractors Ltd - Topsoil for Cross Keys	£132.00	6890
Elaine Marston - Travelling Expenses to Trowbridge	£9.60	6891
David Cosh - Design work for Summer Newsletter	£262.50	6892
Petty Cash	£178.56	6893

Grants		
Gardeners Society	£250.00	6894
Cheques / Internet Banking Paid Outside of Meeting		
Iris Business Software Ltd - IRIS Payroll Site Licence	£352.80	
Action for Market Towns - Seminar	£25.00	
Accounting Solutions DCK Beavers Ltd -Year End Financial Close	£461.04	
Sub-total	£838.84	
Payments Made by Direct Debit/Standing Order		
Vodafone (Mobile Telephone Charges)	£184.03	
Southern Electric (Electricity supply to Guide Hut)	£22.00	
Peninsula - Provision of Health & Safety advice	£260.40	
Viking Direct - Stationery/Postage/Health & Safety/Furniture	£406.14	
MPS (Telephone/Mobile/ISDN)	£29.23	
Wiltshire Council - Non Domestic Rates	£617.03	
SUB TOTAL	£1,518.83	
TOTAL	<u>£81,035.30</u>	

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.23pm. There was one member of the public present.

CHAIRMAN

DATE