

Town Council Planning Policies and Procedures (Version 1.4)

In accordance with the Town Council's Corporate Objectives, Planning Policies have been put in place that reflect the Vision for Corsham. This helps ensure that the Policies, Processes & Procedures reflect the views of the Council and the community.

The Town Council was consulted on the Local Development Framework and will have regard to it in making its decisions and forming its views. However, there are additional issues that are distinctive to Corsham that the Town Council may wish to highlight in its responses to individual planning applications.

1. Planning Policies

- PP01 An undeveloped gap should be preserved between Corsham and outlying settlements, and between smaller, individual settlements.
- PP02 A balance must be made between development and green space in residential areas.
- PP03 The Town Council recognises the need for suitable employment opportunities. It will support applications that provide such opportunities where they do not conflict with other Town Council policies.
- PP04 When Copenacre is no longer required by the Ministry of Defence it should be redeveloped as a hotel unless demand has been met elsewhere.
- PP05 Land should be made available within the parish for a new cemetery, preferably close to the existing cemetery situated in Ladbrook Lane, Corsham.
- PP06 Recommendations shall have regard to the Town Council's Transport Plan.
- PP07 The Town Council will resist changes from retail, commercial or trade use into residential occupancy unless business use is not economically viable.
- PP08 The Town Council will support Planning Applications that will enhance the appearance of the Town Centre.

- PP09 The Town Council will refer to the Pre-application Policy and Procedure and the Planning Guidance notes for Members of Corsham Town Council if approached by applicants, developers and objectors for pre-application consultation.
- PP10 The Town Council wants to avoid having industrial use along the whole length of Westwells Road. (from Rural Ward meeting 28/07/08)

2. Planning Procedures

- PPR01 A Councillor representative will attend Development Control Committee meetings if necessary in order to put the Town Council's views across to the Local Planning Authority. This is unlikely to be a regular occurrence and will be agreed by the Town Council on a case by case basis. In urgent cases the Chairman or Town Clerk may attend without specific prior consent.
- PPR02 Amended Plans – these Plans will appear on Council (Planning) Agendas and Minutes. The Plans will not be put on display but they will be available in the Archive Room prior to the Council (Planning) Meeting.
- PPR03 TPO's and Trees in Conservation Areas – these applications will appear on Council (Planning) Agendas and Minutes. The Plans will not be put on display but they will be available in the Archive Room prior to the Council (Planning) Meeting.
- PPR04 Recording of Minutes - Minutes of Planning Meetings should reflect the views of the Town Council, its policies and the community. In addition, specific references to the Local Plan and Local Development Framework policies shall be used in specific cases, which the Town Council deems necessary.

*(djm ref: F – Policy 26 rev. 1.3 approved by Council (Planning) 18 February 2009)
(PP09 amended July 2012 approved by Council (Planning) 4 July 2012)*