

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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5 April 2022

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held **at the Town Hall** on Monday 11 April 2022 at 7.30pm.

**Covid-19 Requirements: Please follow the attached Guidance (updated March 2022) for Attending In-person Meetings.**

*Please would members of the Accounts Sub-committee arrive by 7.10pm.*

Yours sincerely



David J Martin  
CHIEF EXECUTIVE

## AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 14 March 2022 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chairman's Announcements.

8. Correspondence –
  - i) As mentioned in Members Information Sheet No. 516, 517 and 518 (to follow) – *to note.*
  - ii) Late correspondence – *to note.*
9. Reports from Council representatives appointed to outside bodies.
10. Notes of Recent Meetings – The following notes of informal Committee and Council (Planning) Meetings are available for information and comment:

Council (Planning) held on 16 March 2022 – *attached.*

Community Services held on 23 March 2022 – *attached.*

Council (Planning) held on 6 April 2022 – *to follow.*

– *for information and comment.*
11. Corsham Eco Fair – The first Town Council/Corsham Climate Action Eco Fair was held on 2 April 2022 in the town centre and at Corsham Community Campus. There were 14 stalls, and several hundred people attended the free event over the four-hour duration. Feedback and engagement from visitors and stallholders was very positive. It is hoped to run the event annually and increase the number of stalls. Feedback from Councillors is welcome – *for discussion.*
12. Corsham Railway Station (*Minute 207/21 and others*) – Further to the previous Council meeting, the Chief Executive will provide feedback from the Restoring Your Railways Steering Group meeting with Wiltshire Council and key partners on 1 April 2022 – *for information and comment.*
13. Strategic Plan 2022-2026 Update (*Minute 185/21 and others*) – Further to previous meetings, the attached overview of the draft Strategic Plan priorities and objectives has been prepared. Councillors are asked to check that the document covers the objectives clearly enough and whether anything is missing or needs amending. Once agreed, an action plan will be prepared in consultation with the Committees – *for consideration.*
14. Committee Preferences and Representation on Outside Bodies – The Chief Executive will explain the process for deciding Membership of Committees and appointing Representatives to Outside Bodies in preparation for the Annual Council meeting on 9 May 2022 – *for information and comment.*
15. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited.*
16. Council Vacancy (*Minute 212/21 and others*) – There is currently one Town Councillor vacancy for co-option. The vacancy is in Corsham Neston Ward. Nominations to fill the vacancy have been advertised but no applications were received by the closing date. The remaining vacancy is being advertised with a closing date of 5pm on Thursday 28 April 2022 – *for information.*

17. Covid-19 Emergency Update/Recovery Plan (*Various Minutes*) – The Chief Executive will give an update on Covid-19 matters – *for consideration*.
18. Authorisation of cheques and payments – A list will be available at the meeting.

**A Meeting of the Accounts Sub-committee will take place at 7.10pm.**

**The Methuen (Town) Hall meeting will take place immediately after  
the Council meeting.**