



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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19 May 2022

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher, J Brook, N Brakspear, A Crockford, T Ellis, J Roberton, T Smith and G Ward.

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Property and Amenities Committee will be held online via MS Teams on Wednesday 25 May 2022 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Notes of the Property and Amenities Committee meeting held remotely on 9 March 2022 – *for information only*.

4. Public Realm Update (*Notes of the Informal P&A Meeting 9 March 2022 – Agenda Item 4*): To receive an update on the public realm project at Newlands Road – *for information*.

5. Local Highway & Footway Improvement Groups: Wiltshire Council are replacing Community Area Transport Groups with Local Highway & Footway Improvement Groups (LHFIGs). LHFIGs will have a wider range of responsibilities, a larger budget than CATGs and stricter rules on spending budgets within the current financial year. Guidance Notes and Terms of Reference for the LHFIGs are **attached** – *for information*.
6. Update on Community Area Transport Group Issues (*Notes of the Informal P&A Meeting 26 January 2022 – Agenda Item 7*): To receive an update on the CATG meeting held on 13 April 2022– *for information*.
7. Requests for Highway Improvements and Traffic Surveys (*Notes of the Informal P&A Meeting 26 January 2022 – Agenda Item 8*): To consider whether to support the following requests:
 - i. Park Lane (**copy attached**) – Request for traffic calming measures.
 - ii. Valley Road (**copy attached**) – Request to re-surface pavements.
8. Requests for Residents' Parking in Priory Street (*Notes of the Informal P&A Meeting 24 November 2021 – Agenda Item 9*): In November 2021 the Committee considered 3 requests (1 Highway Improvement Form and 2 WR1 Form - **copies attached**) for a residents' parking scheme in Priory Street. Whilst the Committee did not vote to support the requests, it did resolved to send them on to the CATG and to ask that some means of protecting entrances to private drives along the north side of Priory Street be considered. The Senior Traffic Engineer has responded by stating that residents' parking schemes fall under the WR1 process at present and are not something that the CATG (or LHFIG) covers. The Committee is asked to consider whether it supports a residents' parking scheme along Priory Street and whether it wishes to submit the requests through the WR1 process – *for decision*.
9. Proposed Traffic Regulation Order: To consider a proposed Traffic Regulation Order (**copy attached**) which seeks to make changes to off street parking charges throughout the county. The proposed order affects the High Street car park, Newlands Road car park and Post Office Lane car park (see page 14). The consultation ends on 23 May, but the Legal and Technical Support Team Leader has confirmed that the Town Council can submit comments by 26 May – *for consideration/comment*.
10. Update on Cycle Network Priorities (*Notes of the Informal P&A Meeting 24 November 2021 – Agenda Item 13*): To receive an update on progress against the Cycling Strategy Priorities (**copy attached**) – *for information*.
11. Speeding in Gastard (*Notes of the Informal P&A Meeting 9 March 2022 – Agenda Item 5*): To receive an update on efforts to tackle speeding in Gastard – *for information*.
12. Update on the Speed Indicator Devices (*Notes of the Informal P&A Meeting 9 March 2022 – Agenda Item 6*): To receive an update on the deployment, siting and information gathered from the Speed Indicator Devices – *for information*.

13. Update on Service Delegation and Asset Transfer (*Notes of the Informal P&A Meeting 9 March 2022 – Agenda Item 7*): To receive an update on the play area transfers at Katherine Park, Bences Lane and Pockeridge Road – *for information*.
14. Councillor Site Visits 2022: Details for the Councillor Site Visits are **attached** – *for information*.