



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

21 July 2022

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher, N Brakspear, J Brook, A Crockford, T Ellis, J Roberton, T Smith and G Ward.

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Property and Amenities Committee will be held online via MS Teams on Wednesday 27 July 2022 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Notes of the Property and Amenities Committee meeting held remotely on 25 May 2022 – *for information only*.

4. Public Realm Update (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 4*): To receive an update on the public realm project at Newlands Road – *for information*.

5. Park Lane Workshop (*Notes of the Informal P&A Meeting 26 January 2022 – Agenda Item 5*): To receive an update on the project to construct a new workshop – *for information*.
6. 20mph Limits in Corsham and Neston:

Following consultation with residents in late 2019, the Town Council submitted proposals for 20mph zones in Corsham and Neston in June 2020. An additional section was added to the proposal for Neston in June 2021. Whilst the proposals were approved by the CATG (now known as LHFIG), there was a delay in carrying out the speed limit assessment caused by the pandemic and its impact on traffic flows and speeds.

Although the LHFIG is still awaiting the final reports, proposed plans and costs have been provided. The plans (**copies attached**) show three areas:

Area 1 – Corsham north, would cost £12,000 to implement.

Area 2 – Corsham south, would cost £12,500 to implement.

Area 3 – Neston, would cost £13,500 to implement.

The areas are classified as limits not zones, and therefore don't require traffic calming beyond the signs and roundels outlined in the plans.

The LHFIG has advised that if the three areas were undertaken at once, savings of up to £4,000 (2 x £2,000) could be made on Traffic Regulation Order costs and £2,000 on line marking costs. The costs are valid until 31 March 2023, after which there is likely to be a 30% increase in cost estimates to cover rising labour and material costs.

The LHFIG has advised that one area could be implemented each year via CTC/LHFIG contributions, or the three areas could be put forward for a substantive bid – costing £49,400 with a contribution of at least £16,466.67 from CTC/LHFIG.

The Committee is asked to consider:

- Whether it is happy with the proposed plans – Pickwick Road has been omitted from the Corsham area and there are a number of side streets which weren't part of the Town Council's original proposal (a copy of the Town Council's proposals is **attached**).
- Whether consultation with residents should take place before proceeding to implementation – the working group that originally drew up the Town Council's proposals had envisaged consulting residents.
- How the areas should be implemented – should CTC/LHFIG look to deliver one area per year, should the three areas go forward for a substantive bid, or should the Town Council seek to fund the entire project in one year (exploring 20mph areas is part of the Town Council's Strategic Plan 2018-22 and transport and highways is a theme in the 2022-26 plan).

- *for consideration*.

7. Residents Parking Survey (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 8*): At the informal P&A meeting on 25 May, Members agreed to conduct a survey in the newsletter to ascertain interest in a potential town centre residents parking scheme. A draft newsletter item on the issue is **attached**. The Committee is asked to consider whether a survey would be best carried out via the newsletter or a leaflet drop to specific

households/streets in the town centre, how the Town Council will view the responses it receives, and how to capture the views of businesses and commuters – *for consideration*.

8. Update on Local Highway Improvement Group Issues (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 6*): To receive an update on the LHFIG meeting held on 6 July 2022– *for information*.
9. Requests for Highway Improvements and Traffic Surveys (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 7*): To consider whether to support the following request:

Park Lane (**copy attached**) – Request for traffic calming measures. This request was considered at the previous meeting. The Committee asked for more information on the type of traffic calming measures. The applicant has asked for a light controlled crossing on Park Lane before the entrance to Freestone Way – *for consideration*.
10. Salt Bin Audit (*Notes of the Informal P&A Meeting 23 September 2020 – Agenda Item 10*): Volunteers are sought to take part in the annual audit of salt bins. Each year Wiltshire Council asks the town and parishes to undertake an inspection of salt bins to ascertain which bins need replacing and/or topping up – *for action*.
11. Councillor Site Visits 2022 (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 14*): To receive an update on site visit arrangements following the cancellation/postponement of the site visit on 19 July.
12. Update on the Speed Indicator Devices (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 12*): To receive an update on the deployment, siting and information gathered from the Speed Indicator Devices – *for information*.
13. Update on Service Delegation and Asset Transfer (*Notes of the Informal P&A Meeting 25 May 2022 – Agenda Item 13*): To receive an update on the play area transfers at Katherine Park, Bences Lane and Pockeridge Road. Licences are currently being finalised with solicitors – *for information*.
14. Strategic Plan Actions for 2022-26 – Further to recent Council meetings, the three Committees are being asked to consider what actions to take to deliver the Town Council's Strategic Plan Objectives over the next four years. The *attached* overview of priorities and objectives will all require actions but the most significant ones for consideration by this committee are those under the themes of Environment and Climate Change and Transport and Highways. Some of the Business and the Economy and Community Wellbeing objectives will also be led by this Committee. Possible actions for all objectives have been drafted and are also *attached* – *for consideration*.