



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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10 November 2022

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher, N Brakspear, J Brook, A Brown, A Crockford, T Ellis, J Robertson and G Ward.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 16 November 2022 commencing at 7.30pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online via MS Teams, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the Notes of the Property and Amenities Committee meeting held remotely on 27 September 2022 – *for information only*.

4. Public Realm RIBA Stage 2 (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 4*): Atkins' Consultants Brief Response (with Fee Proposal) has now been received (**copy attached**). The first part of the document is the Town Council's Clients Brief Form, part two contains Atkins' Consultants Brief Response – for *consideration/decision*.

5. Park Lane Workshop (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 5*): To receive an update on the project to construct a new workshop – *for information*.
6. Springfield Skate Park, Corsham: To consider the petition to the Town Council meeting on 14 November supporting redesigning the skate park at Springfield Rec. The representations take the form of comments (**attached**) and a petition. The Committee is asked to consider the representations and to determine next steps – *for consideration*.
7. 20mph Limits in Corsham and Neston (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 8*): To receive an update on efforts to introduce 20mph limits in Neston and to consider the next steps for the potential Corsham scheme – *for information/discussion*.
8. Update on Local Highway Improvement Group Issues (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 9*): To receive an update on LHFIG issues and to provide further guidance for the LHFIG on Corsham Town Council's views on:
 - i) Lacock Road zig zags – whether to proceed with a legal order to enforce no parking.
 - ii) Potley Lane speeding and congestion – to determine what solutions the Town Council would like to see.
 - iii) Bradford Road Speed Limit Assessment – to determine what action to take now that Box PC have withdrawn their support/funding – *for information/decision*.
9. Requests for Highway Improvements and Traffic Surveys (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 10*): To consider whether to support the following requests:
 - i) Lanes End, Gastard (**copy attached**) – Request for a 20mph limit or Quiet Lane status.
 - ii) Pound Pill, Corsham (**copy attached**) – Request to re-set kerb stone and re-surface pavement.
 - iii) Lypiatt, Neston (**copy attached**) – Request to review speed limit between Elley Green and Dicketts Road.
 - iv) Pickwick Road, Corsham (**copy attached**) – Request to consider safety concerns caused by lorries unloading along Pickwick Road.
10. Update on the Speed Indicator Devices (*Notes of the Informal P&A Meeting 27 September 2022 – Agenda Item 11*): Information on the deployment and data gathered from the SIDs is **attached** – *for information*.
11. AutoSpeedWatch: To discuss the potential purchase of an AutoSpeedWatch device. Information on AutoSpeedWatch can be found here: <https://store.autospeedwatch.org> – *for information/discussion*.

12. Corsham Cycling Strategy 2021-2026 – Review of Priorities: Further to previous reports, the Committee is asked to consider amending some of the project priorities to enable progress with schemes which can move forward in 2022/23:

- Pockeredge Drive - It is suggested that the surfacing along the public section of Pockeredge Drive (part of the Corsham Link) be made a higher priority so it can be carried out in one phase rather than two or more.
- Springfield BMX Facility - It is suggested that funds earmarked for mountain biking facilities be made available towards alterations to Springfield BMX track instead. A group is already being established to resign the BMX facility to change it to a multi-use pump track. Whilst this is a medium-term project requiring external funding, it is likely to happen ahead of any mountain bike facility.
- Funds earmarked for youth network/cycling club projects and cycle maintenance/safety equipment are reliant on volunteers and are unlikely to require funding in 2022/23. They would remain a priority for 2023/24

– *for consideration.*

13. Service Devolution and Asset Transfer – Wiltshire Council has recently approved a new policy on Service Devolution and Asset Transfer and is asking town and parish councils which previously expressed an interest in SDAT to confirm if they are willing to engage in negotiating a SDAT deal. The new policy can be found here: [cabinet paper and decision note -Item 84.](#)

Previously, the Town Council was interested in transferring a range of Assets and Services currently controlled by Wiltshire Council, but it did not intend taking on all of them. The new policy indicates that all assets and services listed in the policy report would be transferred, with no ability to opt out of certain ones. This would have significant financial implications for the Town Council. Attention is drawn to SDAT Policy sections 3.1, 3.3 and 3.3.3 and the list of assets and services in Appendix 3 and 4. Following the receipt of responses, Wiltshire Council will be prioritising discussions with those Councils that meet the SDAT policy criteria.

The most significant change would be if the Town Council took over the whole of the street cleaning, litter picking, litter bin and flytipping removal services, whereas it previously planned to do a top-up service only. This change, combined with a few other minor changes, is estimated to increase the Town Council's costs by at least £100,000 per year over what is currently budgeted for. Whilst the Town Council has earmarked reserves for SDAT, they would be depleted within a couple of years – *for discussion.*

14. Property and Amenities Draft Budget Proposals and Fees and Charges. The draft budget proposals and fees and charges for 2023/24 are **attached** – *for consideration.*

15. Annual CCTV Report 2021-22 (*Notes of the Informal P&A Meeting 24 November 2021 – Agenda Item 15*) - The Annual Operation and Management Report for the CCTV is **attached** – *for information.*