



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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18 January 2024

To: All Members of the Property and Amenities Committee: Councillors S Abbott, H Belcher OBE, N Brakspear, J Brook, T Ellis, G McCaffrey, J Robertson, G Ward and R Williams.

All other Members of the Council for information.

Dear Councillor

The next meeting of the Property and Amenities Committee will be held in the Town Hall on Wednesday 24 January 2024 commencing at 7pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Matters Arising from the Minutes of the Property and Amenities Committee meeting held on 29 November 2023 – *for information only*.

5. Pockeridge Road Play Areas (*Minute P&A 46/23 and others*): The specification for improvements to both play areas has been published on the Contracts Finder website and companies have started to visit the sites to draw up their proposals. Companies have until 9 February to return tenders and the Town Council aims to select a contractor during the week commencing 19 February. The Committee is asked to appoint two or three councillors to assist with selecting a contractor for the work – *for decision*.
6. Arnold House Maintenance (*Minute P&A 48/23 and others*): To receive an update on works to refurbish Arnold House – *for information*.
7. Town Hall Fire Escape (*Minute P&A 36/22*): To receive an update on efforts to refurbish the Town Hall fire escape – *for information*.
8. Licences to manage Wiltshire Council Open Spaces:
 - i) The Town Council has been in discussion with Wiltshire Council's Estates and Development Team about entering into licences to manage open spaces at Bences Lane, Moor Park and the Southerwicks. Draft copies of the licences are **attached** for the Committee to consider and approve – *for decision*.
 - ii) In addition, the Town Council has recently spoken to local residents and members of the Cotswold Volunteer Wardens about the possibility of taking over an area of woodland behind Pictor Close and working with them to improve the area for the benefit of local residents. The Committee is asked to decide whether to pursue a licence for the woodland in this area. A plan showing the extent of Wiltshire Council's land, with a hand-drawn line showing the extent of the area the Town Council might take over is **attached**. The Town Council would only seek to take on areas which are currently in Wiltshire Council's ownership – *for decision*.
9. Update on Local Highway Improvement Group Issues (*Minute P&A 50/23 and others*): To consider the following LHFIFG issues:
 - Corsham 20mph limits. The LHFIFG have now received the cost of implementing the Corsham 20mph scheme. The total cost is £7,600. The LHFIFG have agreed to contribute £5,700. The Committee is asked to decide whether to contribute up to £1,900 toward the implementation of 20mph limits in the town centre.
 - A4/Pickwick Pedestrian Improvements. The LHFIFG have received a revised quote for a topographical survey covering a number of locations in the A4/Pickwick Road area. The revised cost is £5,550. The LHFIFG have agreed to contribute £4,162.50. The Committee is asked to decide whether to contribute up to £1,387.50 towards the survey (the Committee had already agreed to contribute £462.50 and a specific location and is therefore being asked to contribute an additional £925).
 - Potley Lane Congestion and Speeding. The LHFIFG has received a quote to carry out a 20mph speed limit assessment at this location. The total cost would be £2,900. The LHFIFG have agreed to contribute £2,175. The Committee is asked to decide whether to contribute up to £725 towards the scheme.
 - Park Lane Parking Issues. The Senior Traffic Engineer and the local Wiltshire Councillor had met on site to discuss parking issues at Park Lane. They have put together a potential solution (**copy attached**) which includes putting down double-yellow lines on both sides of the road from the A4 junction to the Masons Way

junction. The LHFIG have been told that it would cost £4,050 to put down the double-yellow lines and have agreed to contribute £3037.50. The Committee is asked whether it wishes to contribute up to £1,012.50 towards this scheme. The Senior Traffic Engineer has indicated that it would be possible to put this forward on a separate Traffic Regulation Order (i.e. we would not have to wait two years to implement the scheme). The layby shown on the attached map would need to be taken forward at some point in the future (if approved by both Corsham Town Council and Wiltshire Council) and does not form part of the decision that the Committee is invited to make.

10. Requests for Highway Improvements and Traffic Surveys (*Minute P&A 51/23 and others*): To consider whether to support the following requests:
 - i) Church Street, Corsham (**copy attached**) – Request to put up a sign advising motorists that there is no turning at the end of Church Street.
 - ii) Pavement on the B3353 around Gastard (**copy attached**) – Request to repair pavements at two locations.
11. Update on the Speed Indicator Devices and Autospeedwatch (*Minute P&A 52/23 and others*): A report setting out the information collected from the Speed Indicator Devices is **to follow** – *for information*.
12. Public Realm Update (*Minute P&A 32/23 and others*): To receive an update on the public realm project centred on Newlands Road - *for information*.
13. Grounds Maintenance Contract (*Minute P&A 27/22 and others*): To receive an update on efforts to re-tender the Grounds Maintenance Contract 2024-2029 – *for information*.