

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

5 December 2023

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 11 December 2023 **at the earlier time of 7.00pm**.

Please would members of the Accounts Sub-committee arrive by **6.40pm**.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 13 November 2023 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.

7. Chair's Announcements.
8. Correspondence –
 - i) As mentioned in Members Information Sheet No. 558 and 559 – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 15 November 2023 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Community Services Committee Meeting held on 22 November 2023 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Property and Amenities Committee Meeting held on 29 November 2023 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 6 December 2023 – *to follow*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Strategic Planning Working Group Meeting held on 27 November 2023 – *attached*.
19. Matters Arising from the above Minutes – *for information only*.
20. Minutes of the Corsham Youth Council Meeting held on 27 November 2023 (*attached*) – *to note*.
21. Strategic Assets including Arnold House, the Guide Hut and new Workshop (*Minute SP 15/23*) – With reference to the Minutes of the Strategic Plan Working Group meeting held on 27 November (*Agenda item 18 above*), the Group considered a report on the new workshop project. The estimated cost of the project had escalated to the degree where it was considered to be excessive. A number of options were considered. The Working Group agreed to make the following recommendations to Full Council:

Recommendations

- a) Not to proceed with the new workshop at Park Place at the current time;
- b) Review and update the requirement and specification for alternative workshop and welfare facilities;
- c) Develop costed options for alternative workshop and welfare facilities, in particular what could be achieved at Arnold House and the Guide Hut;

- d) Explore options for the Park Place site, including the legal and planning restrictions.
22. Community Awards 2024 – The Community Awards Panel members will be reviewing the arrangements for the 2024 Awards Scheme in the new year. Councillors are asked if they would like to see any changes to the format or have any other suggestions – *for information and comment*.
23. Vacancies on Committees, Other Groups and Outside Bodies (*Minute 171/23 and others*) – Further to previous Council meetings there are opportunities to fill the current vacancies which are:
- Accounts Sub-Committee – one reserve
Community Wellbeing Group – up to two
Appeals Panel – one
- If any Councillor would like to fulfil any of the above roles, they can be appointed at the Council meeting – *for consideration*.
24. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
25. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 6.40pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.