

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

6 December 2022

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 12 December 2022 at 7.30pm.

Covid-19 Requirements: Please follow the Guidance for Attending In-person Meetings (Revised November 2022)

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 14 November 2022 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.

7. Issues for Corsham Area Board Consideration (*Minute 120/22 and others*)
 - i) At the previous Council meeting, queries were raised about Springfield Community Campus booking policy (in respect of community and commercial use) and staff shortages (in particular, qualified swimming coaches). Sarah Pluckrose (Health & Wellbeing Manager – Springfield Community Campus) will be present at the meeting to provide an update – *for discussion*.
 - ii) To identify any other issues for Area Board consideration.
8. Chairman’s Announcements.
9. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 533 and 534 – *to note*.
 - ii) Late correspondence – *to note*.
10. Reports from Council representatives appointed to outside bodies.
11. Minutes of the Property and Amenities Committee Meeting held on 16 November 2022 – *attached*.
12. Matters Arising from the above Minutes – *for information only*.
13. Minutes of the Council (Planning) Meeting held on 23 November 2022 – *attached*.
14. Matters Arising from the above Minutes – *for information only*.
15. Minutes of the Finance and Administration Committee Meeting held on 7 December 2022 – *to follow*.
16. Matters Arising from the above Minutes – *for information only*.
17. Minutes of the Corsham Youth Council meeting held on 21 November 2022 – *to note*.
18. Vacancies on Committees, Other Groups and Outside Bodies – Further to previous meetings, there are opportunities to fill vacancies on committees, other groups and outside bodies. The current vacancies are:

Committees and other groups

Finance and Administration – one
Accounts Sub-Committee – two reserves
Neighbourhood Planning – one
Community Wellbeing Group – one
Environment Task Group – one

Outside bodies

Emergency Planning Volunteer – one (reserve)

If any Councillor would like to fulfil any of the above roles, they can be appointed at the Council meeting – *for consideration*.

19. Corsham Railway Station (*Minute 118/22 and others*) – Further to previous Council meetings, the Chief Executive will provide an update on the Corsham Railway Station project – *for information and comment*.
20. Arnold House Update – Further to the confidential report to the Full Council in December 2020, the Chief Executive will give an update on suggested next steps including progress with repairs and maintenance work, and the planning application for the new grounds team workshop at Park Lane which was due to be determined by February 2022 – *for discussion*.
21. Community Awards 2023 – The Community Awards Panel members will be reviewing the arrangements for the 2023 Awards Scheme in the new year. Councillors are asked if they would like to see any changes to the format or have any other comments – *for information and comment*.
22. Covid-19 Emergency Update/Recovery Plan (*Various Minutes*) – The Chief Executive will give an update on Covid-19 matters – *for discussion*.
23. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.

<p>The Chairman invites you to stay after the meetings for Christmas drinks and refreshments.</p>
