

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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6 February 2024

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 12 February 2024 at 7.00pm.

Please would members of the Accounts Sub-committee arrive by 6.40pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 8 January 2024 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chair's Announcements.

8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 561, 562 and 563 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 10 January 2024 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Community Services Committee Meeting held on 17 January 2024 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Property and Amenities Committee Meeting held on 24 January 2024 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 31 January 2024 – *attached*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Town Transport Plan Meeting held on 18 January 2024 – *attached*.
19. Matters Arising from the above Minutes – *for information only*.
20. Minutes of the Neighbourhood Plan Delivery and Monitoring Group Meeting held on 25 January 2024 – *attached*.
21. Matters Arising from the above Minutes – *for information only*.
22. Minutes of the Corsham Youth Council Meeting held on 22 January 2024 (*attached*) – *to note*.
23. Proposal to Revise the Boundary of the Cotswold Natural Landscape (Formerly Cotswold Area of Outstanding Natural Beauty) – The Pickwick Association has submitted a request to the Town Council to support an extension to the Cotswold NL. Chris Johnson, Chair of the Pickwick Association, will be online to present a report (*copy attached*) seeking support of its proposal to approach Wiltshire Council regarding revisions to the Cotswold NL boundary. Ultimately, any changes would be considered and made by Natural England, but local authority agreement is required – *for consideration*.
24. Corsham Climate Change Action Plan 2022-2030 Update – Since the appointment of the replacement Environmental Project Officer in October 2023, the Climate Change Action Plan (Appendices 1 and 2) have been reviewed and updated (*copy attached*) – *for consideration*.

25. Loss of Boots Pharmacy, Martingate – Councillors will be aware that the Corsham branch of Boots will be closing in early March 2024. Enquiries have been made with other providers and Martingate, but it is unlikely that another pharmacy provider will come forward to take over the premises. There is a shortage of pharmacists nationally, with Bath, Wiltshire and Swindon having the lowest number of pharmacists per person in England. It is suggested that Corsham Area Board be asked to consider the issue to see if anything can be done to mitigate the impact – *for discussion*.
26. Draft Calendar of Meetings 2024/25 – the draft calendar of meetings is attached – *for approval*.
27. Community Awards – The deadline for nominations for this year’s Community Awards is Friday 15 March. We have received three nominations to date. The scheme is being promoted and it would be helpful if Town Councillors could encourage residents to nominate suitable candidates or complete nominations themselves. Councillors and staff are not eligible for an award – *support requested*.
28. Councillor Vacancy, Corsham Pickwick Ward – A Town Councillor vacancy has arisen through the resignation of Mervyn Jackson. The Notice of Vacancy is being advertised from 9 February 2024. If, by 29 February 2024, a request for an election to fill the vacancy is made in writing to the Returning Officer by 10 electors from Corsham Pickwick Ward, an election will be held to fill the said vacancy, otherwise the vacancy will be filled by co-option. If an election is called, it will take place no later than 7 May 2024 – *for information*.
29. Vacancies on Committees, Other Groups and Outside Bodies – As a result of the Councillor vacancy and further to previous Council meetings, there are opportunities to fill the current vacancies which are:

Community Services Committee – one vacancy
Finance and Administration Committee – one vacancy
Community Awards Panel – one vacancy
Staffing Appeals Panel – up to two vacancies
Community Wellbeing Group – one vacancy
Potley and Pockeridge Community Association – one reserve

If any Councillor would like to fulfil any of the above roles, they can be appointed at the Council meeting – *for consideration*.
30. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
31. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 6.40pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.