



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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6 September 2022

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held **at the Town Hall** on Monday 12 September 2022 at 7.30pm.

Covid-19 Requirements: Please follow the attached Guidance (updated March 2022) for Attending In-person Meetings.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 8 August 2022 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chairman's Announcements.

8. Correspondence –
 - i) As mentioned in Members Information Sheet No. 526, 527 and 528 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Notes of Recent Meetings – The following notes of informal Committee and Council (Planning) Meetings are available for information and comment:

Council (Planning) held on 10 August 2022 – *attached*.

Finance and Administration held on 17 August 2022 – *attached*.

Council (Planning) held on 31 August 2022 – *attached*.

– *for information and comment*.
11. Strategic Plan 2022-2026 ‘An Engaged Community’ (*Minute 55/22 and others*) – further to the Council meeting on 11 July, a new Community Engagement Strategy has been drafted for consideration (*attached*) – *for consideration and approval*.
12. Corsham Railway Station (*Minute 74/22 and others*) – Further to previous Council meetings, the Chief Executive will provide feedback on the Corsham Railway Station Town Team meeting on 12 August and the Restoring Your Railways Steering Group meeting with key partners – *for information and comment*.
13. Open letter from Ukrainians of Wiltshire – The Council is asked to consider a response to the **attached** open letter from Ukrainians of Wiltshire County. Please note that the request and response may have legal implications – *for consideration*.
14. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
15. Council Vacancy (*Minute 60/22 and others*) – There remains one Town Councillor vacancy for co-option. The vacancy is in Corsham Neston Ward. Nominations to fill the vacancy have been re-advertised and one application was received by the closing date. Nomination details for the candidate are attached. The applicant is Ms Anna Louise Mackie. Members need to decide whether they think the candidate is suitable before a ballot or voting takes place – *co-option requested*.
16. Covid-19 Emergency Update/Recovery Plan (*Various Minutes*) – The Chief Executive will give an update on Covid-19 matters – *for consideration*.
17. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.