

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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11 April 2023

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 17 April 2023 at 7.30pm.

Covid-19 Requirements: Please follow the Guidance for Attending In-person Meetings (Revised November 2022)

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 13 March 2023 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety –
 - i) Annual Police Report – Inspector Peter Foster will be present to update the Council on police activity over the past year – *for information and comment*.

- ii) Request for funding towards e-bikes for the Community Policing Team – PC Adam Neish will present a proposal - *for discussion/consideration.*
- iii) Potential Boxing Club for Corsham - PC Adam Neish will present a proposal - *for discussion/consideration.*
- iv) To consider any other policing and community safety issues – *for information and comment.*

7. Chairman's Announcements.

8. Correspondence –

- i) As mentioned in Members Information Sheet Nos. 541 and 542 – *to note.*
- ii) Late correspondence – *to note.*

9. Reports from Council representatives appointed to outside bodies.

10. Minutes of the Community Services Committee Meeting held on 15 March 2023 – *attached.*

11. Matters Arising from the above Minutes – *for information only.*

12. Minutes of the Council (Planning) Meeting held on 29 March 2023 – *attached.*

13. Matters Arising from the above Minutes – *for information only.*

14. Minutes of the Property and Amenities Committee Meeting held on 12 April 2023 – *to follow.*

15. Matters Arising from the above Minutes – *for information only.*

16. Former Family Health Centre, Beechfield Road, Corsham (*Minutes 201/22 and 173/22*) – Further to previous Council meetings, a meeting with the Integrated Care Board (ICB) is being arranged via Cllr Crockford and The Rt Hon Michelle Donelan MP. The ICB's Place Director, Fiona Slevin-Brown has also been contacted, via Wiltshire Council, for an update. There have been several suggestions for potential use of the former Family Health Centre which can be discussed once the ICB has reached a decision on the future of the property – *for information and comment.*

17. Parking Charges for Blue Badge Holders (*Minute 202/22*) – Further to the previous meeting, the Chief Executive and Vice-Chair met Wiltshire Council's Parking Services Manager to discuss trying to remove the requirement for Blue Badge holders to display a pay and display ticket for the first three hours parking. Agreement to trial this for a three-month period has been reached, subject to Cabinet Member approval. If approved, the trial would be reviewed with the hope that it would be made permanent. There is no additional charge to the Town Council for the trial – *for consideration.*

18. The Future of Visit Wiltshire – The Town Council has been approached by the Chairman and Chief Executive of Visit Wiltshire concerning Wiltshire Council's future funding of the organisation. The Town Council is a member of Visit Wiltshire. The attached report by the Head of Community Services explains the situation and

potential impact on Corsham's visitor economy. The report recommends writing to the Leader of Wiltshire Council in support of Visit Wiltshire's request regarding funding – *for consideration*.

19. Strategic Plan 2022-2026 Update (*Minute 162/22 and others*) – The second monitoring report, in the form of a RAG (Red/Amber/Green) Report and update sheet, is attached – *for information and comment*.
20. Committee Preferences and Representation on Outside Bodies – The Chief Executive will explain the process for deciding Membership of Committees and appointing Representatives to Outside Bodies in preparation for the Annual Council Meeting on 15 May 2023 – *for information and comment*.
21. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
22. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.