

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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2 April 2024

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 8 April 2024 at 7.00pm.

Please would members of the Accounts Sub-committee arrive by 6.40pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 11 March 2024 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chair's Announcements.

8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 566, and 567 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 13 March 2024 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Community Services Committee Meeting held on 20 March 2024 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Property and Amenities Committee Meeting held on 27 March 2024 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 3 April 2024 – *to follow*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Corsham Youth Council Meeting held on 25 March 2024 (*attached*) – *to note*.
19. Corsham – An Age-Friendly Community (*Minute CS 65/23*) – At the Community Services Committee Meeting on 20 March 2024, the Committee discussed the possibility of Corsham becoming a recognised Age-friendly Community as part of a UK Network. Details of what this entails can be found at www.ageing-better.org.uk. An Age-friendly Community sees older residents (age 50+) engaged in shaping the place where they live, meaning that local groups, the Town Council, businesses and residents all work together to identify and make changes in both the physical and social environment, for example transport, outdoor spaces, volunteering and employment, leisure and community services.

The first step in the process is for the Town Council to make a written commitment to work actively towards Corsham becoming an Age-friendly Community. If the Council agrees to support the work, a Steering Group would be set up to take the work forward.

Recommendation: The Community Services Committee recommends that the Town Council approves the process of Corsham becoming an Age-friendly Community.
20. Fairtrade Corsham – Further to Corsham being awarded Fairtrade Town status for 2023-2026 and the recent Town Council grant awarded to the Group, the Town Council is asked to confirm its continuing support for Fairtrade to support future applications for Fairtrade status. The Town Council would continue to promote the

scheme and appoint representatives to the Fairtrade Corsham group – *for consideration.*

21. Strategic Plan 2022-2026 Update (*Minute 213/23 and others*) – The fifth monitoring report, in the form of a RAG (Red/Amber/Green) Report and update sheet, is attached – *for information and comment.*
22. Loss of Boots Pharmacy Update (*Minute 241/23*) – Further to the Council meeting on 12 February 2024, Corsham Area Board Health and Wellbeing Group received an update from an Associate Director of the Wiltshire Integrated Alliance Programme and Delivery Lead. The key points were:
 - The ICA had received no feedback from local GPs regarding any concerns about the closure of Boots and no concerns about the closure from other local pharmacies.
 - Contact had been made with Shaunaks who were happy with the status quo.
 - An update was planned for a month or so to see how things are going.
 - Before closing, Boots staff had encouraged those with regular prescriptions to transfer them to other pharmacies.
 - There is a ‘Pharmacy Needs Analysis’ being undertaken by the ICB’s Community Pharmacy Lead and its Chief Pharmacist. Lack of pharmacies, particularly in rural areas, is recognised as a strategic priority.

- *For information and comment.*
23. Former Family Health Centre, Beechfield Road (*Minute 169/23 and others*) - Further to the Council meeting on 13 November 2023, Corsham Area Board Health and Wellbeing Group received an update from an Associate Director of the Wiltshire Integrated Alliance Programme and Delivery Lead. The key points were:
 - The Associate Director had spoken with their Integrated Care Board (ICB) and Primary Care Network (PCN) colleagues regarding the Health Centre.
 - There was still general interest in using the building for health services and discussions were underway with two main providers, with others interested. They were unable to say who the providers were but thought it likely both were NHS services.
 - A decision on the building’s future is now due in May 2024.
 - Should no health providers want to use the building, then the ICB would give first priority to a public body buying it. If no public body was interested, the building would be sold on the open market.
 - The ICB’s preference is for the building to have a health use.

- *For information and comment.*
24. Committee Preferences and Representation on Outside Bodies – The Chief Executive will explain the process for deciding Membership of Committees and appointing Representatives to Outside Bodies in preparation for the Annual Council Meeting on 13 May 2024 – *for information and comment.*
25. Corsham Area Board Issues (*Various Minutes*) – This regular agenda item asks the Town Council to identify issues for Area Board consideration and receive a Wiltshire

Councillor update on key points covered at Corsham Area Board meetings – *for discussion.*

26. Appointment of Neighbourhood Planning Consultants - Interviews for Neighbourhood Planning Consultants took place on 27 March 2024. There were just two submissions, and both were within the agreed budget of £25,000 to £35,000. Approval is sought to appoint the consultant which submitted a slightly higher figure but had much more experience in Neighbourhood Planning work. The difference in price was less than £2,000+VAT. Further information will be available at the meeting – *for approval.*
27. Councillor Vacancy, Corsham Pickwick Ward (*Minute 262/23 and others*) – There is currently one Town Councillor vacancy, which is for Corsham Pickwick Ward. As no election was called, the vacancy can be filled by co-option. The vacancy was advertised, and one application was received by the closing date. Nomination details for the candidate are *attached*. The applicant is Richard Munn. Members need to decide whether they think the candidate is suitable before voting takes place – *co-option requested.*
28. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 6.40pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.