

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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3 October 2023

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 9 October 2023 at 7.30pm.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online or take part in Agenda Item 2 - Public Question Time and Petitions, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 11 September 2023 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues – *for information and comment*.
7. Chair's Announcements.

8. Correspondence –
 - i) As mentioned in Members Information Sheet No. 554 and 555 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 13 September 2023 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Community Services Committee Meeting held on 20 September 2023 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Property and Amenities Committee Meeting held on 27 September 2023 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 4 October 2023 – *to follow*.
17. Matters Arising from the above Minutes – *for information only*.
18. Minutes of the Town Transport Plan Meeting held on 14 September 2023 – *attached*.
19. Matters Arising from the above Minutes – *for information only*.
20. Minutes of the Corsham Youth Council Meeting held on 2 October 2023 (*attached*) – *to note*.
21. Strategic Plan 2022-2026 Update (*Minute 73/23, 90/22 and others*) – The fourth monitoring report, in the form of a RAG (Red/Amber/Green) Report and update sheet, is attached, along with the first annual Community Engagement Update which summarises community engagement activity over the past year. The Community Engagement Strategy 2022-26 is also attached for reference – *for information and comment*.
22. Vacancies on Committees, Other Groups and Outside Bodies (*Minute 122/23 and others*) – Further to previous Council meetings there are opportunities to fill vacancies on committees, other groups and outside bodies. Any unfilled vacancies following this meeting can be filled at future meetings. The current vacancies are:

Committees and other groups

Finance and Administration – one

Accounts Sub-Committee – one reserve

Community Wellbeing Group – up to two

Appeals Panel – one

If any Councillor would like to fulfil any of the above roles, they can be appointed at the Council meeting - *for consideration*.

23. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
24. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

**The Methuen (Town) Hall meeting will take place immediately after
the Council meeting.**