

Minutes of the Council Meeting held at the Town Hall on Monday 9 October 2023

Present Councillor H Belcher OBE (Chair)
Councillors S Abbott, N Brakspear, J Brook, A Brown, N Farmer,
M Jackson, D Jarman, A Jones, R Hopkinson, A Mackie

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)
PCSO S Redmond (Wiltshire Police)

Online Attendance Councillor G Ward

127/23 Apologies

Apologies were received from Councillors T Bush, G McCaffery, J Robertson,
A Thomas, A White and R Williams.

128/23 Public Question Time and Petitions

There were none.

129/23 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

130/23 Minutes of the Town Council Meeting held on 11 September 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

131/23 Matters Arising from the above Minutes

There were no matters arising.

132/23 Policing and Community Safety

PCSO Redmond attended the meeting and gave the following report on recent
policing issues.

DC Golledge would be returning to Corsham policing in November. PC Neish would
also be staying in Corsham.

The Co-op in Martingate had recently been targeted by organised gangs from outside of the area who had carried out high volumes of thefts from the store.

Sixteen local people had been banned from the Co-op for carrying out thefts from the store. They had received banning letters from the Co-op head office.

A male had been arrested for drink driving and was found to be more than four times over the legal limit.

An e-scooter was seized from a youth in Corsham. A motorcycle stolen from Manor Road had been recovered thanks to information from the public.

Farm Watch had been working well. Information passed around the local farming community had prevented vehicle and equipment thefts from farms.

Mines Watch had also been busy with truth seekers and other groups trying to access the local mines.

The Police had attended local events, including Get Active, the young people's event at Springfield Campus and Corsham Street Fair with the Bobby Van, and given a crime prevention talk to Corsham WI.

133/23 Chair's Announcements

The Chair had recently returned from the Twinning visit to Jargeau. The town of Jargeau send their good wishes to Corsham and the Town Council. They expressed a wish to establish links with local schools in Corsham in the future.

The Chair welcomed Adrian Jones on being co-opted as a Town Councillor for Corsham Ladbrook Ward.

The Chair informed Councillors that Abigail Leverett, Technical Assistant, and Garry Ford, Environment Project Officer, had now started their new roles in the Council offices.

The Chair reminded Councillors that the Local Plan Consultation had started and there would be an in-person event on Wednesday 11 October at The Springfield Campus with further in-person events around Wiltshire. The Consultation would close on 22 November.

134/23 Correspondence

- i) Members Information Sheets Nos. 554 and 555 were noted.
- ii) Late correspondence – There was none.

135/23 Reports from Council representatives appointed to outside bodies

Councillor Abbott reported on behalf of Councillor Robertson that Fairtrade would be holding a meeting in November to submit the Fairtrade renewal application.

Councillor Hopkinson informed Councillors that Councillor Robertson had recently won The Green Award at the BBC Radio Wiltshire Make a Difference awards for all her work in the community, in particular the recycling hub. Councillors congratulated Councillor Robertson on her award.

The Chair and Councillor Brook attended the Potley and Pockeridge Community Association meeting. It was a positive meeting and the Brunel Shed reported that they had been making signs for Neston Bookstop.

136/23 Minutes of the Council (Planning) Meeting held on 13 September 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

137/23 Matters Arising from the above Minutes

There were none.

138/23 Minutes of the Community Services Committee Meeting held on 20 September 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

139/23 Matters Arising from the above Minutes

There were none.

140/23 Minutes of the Property and Amenities Committee Meeting held on 27 September 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

141/23 Matters Arising from the above Minutes

There were none.

142/23 Minutes of the Council (Planning) Meeting held on 4 October 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

143/23 Matters Arising from the above Minutes

There were none.

144/23 Minutes of the Town Transport Plan Meeting held on 14 September 2023

Resolved

That the Minutes be approved as a true record.

145/23 Matters Arising from the above Minutes

There were none.

146/23 Minutes of the Corsham Youth Council Meeting held on 2 October 2023.

The Minutes were noted.

147/23 Strategic Plan 2022-2026 Update (*Minute 73/23, 90/22 and others*)

The fourth monitoring report, in the form of a RAG (Red/Amber/Green) Report and update sheet, had been circulated, along with the first annual Community Engagement Update which summarised community engagement activity over the past year. The Community Engagement Strategy 2022-26 had also been circulated for reference.

The update was noted.

148/23 Vacancies on Committees, Other Groups and Outside Bodies (*Minute 100/23 and others*)

Further to previous Council meetings there were opportunities to fill remaining vacancies on committees, other groups, and outside bodies.

Resolved

That Councillor Jones be appointed to the Finance and Administration Committee for the remainder of the Council year.

149/23 Issues for Corsham Area Board Consideration (*Various Minutes*)

Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration. There were no new issues.

150/23 Authorisation of cheques and payments

Accounts for Payment - Corsham Town Council - 9 October 2023

Online Banking Payments

Name	Amount
Salaries & Payments - CTC Staff	£27,332.93
Wiltshire Pension Fund - Pension Contribution for October	£9,043.27
HMRC - Tax & NI for October	£9,106.74
Methuen Hall Trust - Hire of Council Chamber and Town Hall, Oct	£655.00
Methuen Hall Trust - Hire of Main Hall for Peacock Arts Trail Photography	£356.00
Goughs Solicitors - Legal Advice on Public Conveniences Lease Renewal	£1,965.60
Sam Bernald Ross - Busking and Street Fair Performance x 2	£125.00
Corsham Windband - Street Fair Performance	£150.00
JH Jones - Grave Digging x 3	£1,600.00

Corsham Print - Get Active Poster, Roller Banner Peacock Arts Trail	£204.00
Matthew Taylor - Busking in Martingate	£50.00
Screwfix - Safety Boots and Tarpaulin	£90.98
Workwear Express - Grounds Team Uniform	£313.88
Simply Sweepers - Street Sweeping Zone 1	£630.00
Amazon Business - Recyclable Coffee Cups, Craft Paper, Stepladder, Frames for CIB	£175.96
Travis Perkins - Grounds Consumables, Fixings for Cemetery Plot Markers (Lacock Road Cemetery), Topsoil (Ladbrook Lane Cemetery), Expanding Foam	£249.61
Idverde - Cut Grass at Park Lane Workshop Site, Monthly Grounds Maintenance and Toilet Cleaning Contract	£3,794.29
Pound Arts Trust - Big Draw Joining Fee	£150.00
Access Displays Ltd - Display Boards for Peacock Arts Trail	£1,290.00
Cooke Automotive - MOT and Service Vehicle WV68 OVO	£291.34
Newsquest - Free Parking Advert in Gazette & Herald Newspaper	£161.46
Corsham & Colerne Military Wives Choir - High Street Busking	£50.00
Lenny Osler - High Street Busking 9 September	£50.00
St John Ambulance - First Aid Cover for Street Fair	£126.72
Becky's Bakeri Ltd - Refreshments for Business Breakfast Event	£80.00
NALC - Winning Strategies for the Funding Game Webinar Training Cllr T Bush	£64.88
Mrs K Kettlety (Thai and Thai Again) - Helper Food Street Fair	£48.00
Al O'Kane - Busking 30 September	£50.00
Milk and Tweed - Web support and Hosting	£978.00
Your Wiltshire - Advertising Free Parking	£78.00
Wired Publishing - Advertising Free Parking	£118.80
Proludic - Playground Spares Springfield	£369.21
Global - GWR Radio Free Parking Advertising	£933.72
The Real Imposters Band - Performance at Street Fair	£75.00
Portable Wellbeing Studio - Art Therapy Sessions at The Corsham School	£2,000.00
Blachere - 25 x Braids of Christmas Lights	£3,425.52
Universal Tool Hire - Hire of Scythe 28/8/2023 to 18/9/2023	
Wildflower Cutting	£394.68
Dragonfly Music - Busking on 16/9/23	£50.00
Sarah Leigh - Reimburse for Items Purchased for Peacock Arts Trail	£125.20
James Long Masons (Ltd) - Unsafe Memorial Repair	£564.00
Corsham Civic Society - Half Page Advert in Spotlight Magazine	£125.00
Miles White Transport - New Workshop Design/Development (Part Payment)	£594.00
Corsham Tasty Bites - Helpers Refreshments at Street Fair	£72.00
Alarms and Electrical - Annual Service Charge for Intruder Alarm at Guide Hut	£103.20
Terry Waldron - Arnold House Roof/Chimneys/Lead and Stonework Repairs	£14,760.00
Allens Catering - Glassware Hire for Peacock Arts Trail	£33.08
MACH Group Acoustics - Noise Survey for Park Lane Workshop	£1,680.00
Top Height Training Ltd - Scaffold Tower Training x 2 on 30/11	£324.00

Cheque		
Petty Cash	£269.04	7812
Grants		
Corsham Youth Zone - 2nd Instalment for 2023/24	£4,100.00	
Charge Card		
No Statement Received		
Sub total	£89,378.11	
Cheques / Internet Banking Paid Outside of Meeting		
Top Height Training Ltd - Scaffold Tower Training x 2 on 2/10	£324.00	
West Country Tree Services - Urgent Tree Work at Springfield	£240.00	
Payments Made by Direct Debit/Standing Order		
West Mercia Energy - Public Conveniences Electricity	£92.49	
West Mercia Energy - Guide Hut Electricity	£67.61	
UK Fuels - Fuel for Work Vehicles	£270.97	
Hills Waste - Refuse Collections, Street Fair Bins and Skip Exchange	£1,247.30	
SGW Payroll - Monthly Payroll Processing	£50.88	
Peninsula - Monthly HR & H&S Consultancy	£304.98	
Bridge Solutions - Monthly IT Support - No invoice received		
Vodafone - One Net Mobile Telephones	£726.12	
SSE - CCTV Connection at Guide Hut	£24.18	
Viking - Stationery	£285.50	
SSE - Springfield Electricity	£126.21	
SUB TOTAL	£3,760.24	
TOTAL	<u>£93,138.35</u>	

Resolved

That the cheques and transfers be authorised for payment.

The meeting commenced at 7.30pm and closed at 8.19pm. There were no members of the public present.

CHAIR

DATE