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11 August 2022

To: All Members of the Finance and Administration Committee: Councillors S Abbott, H Belcher, J Brook, T Ellis, R Hopkinson, M Jackson, D Jarman, A Morris and G Ward.

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Finance and Administration Committee will be held online via MS Teams on Wednesday 17 August 2022 commencing at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely



David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions.

AGENDA

1. Apologies.

2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the notes of the informal Finance and Administration Committee Meeting held on 22 June 2022 – *for information only*.

4. Grant Applications (Third Round) – The grants scheme for 2022/23 is being publicised and two grant applications have been received for consideration at this meeting. The balance of the grants budgets for 2022/23 are as follows: Grants General/Section 137 (budget heading 102/1260 and 102/1262) £7,350*; Methuen Hall (budget heading 102/1261)

£13,882; Arts Centre (budget heading 102/1265) £2,000; Corsham Youth Zone (budget heading 102/1266) £0 (note agreement to pay £8,200 in 2022/23); Peacock Arts Trail (budget heading 102/1267) £750; Corsham Bowls Club £0. There is also an earmarked reserve: Grant Tourism/CADT £1,967 (budget heading EMR 361).

*note: This is the balance after £450 was awarded to Gastard Village Hall for its Jubilee tea party and games. This was agreed after the previous Committee meeting in consultation with the members and approved at the May Council meeting as part of the accounts.

There is a limit to how much the Council can spend where it has no specific power. This is known as Section 137 expenditure and must be recorded separately in the Town Council's accounts. The limit for 2022/23 is £8.82 per registered elector, which equates to almost £90,000. The Council is highly unlikely to reach this figure in any given year and, overall, spent £3,303 on Section 137 expenditure in 2021/22. Where grant applications are for activities funded through Section 137, they are identified below (one for this meeting). The Community Services Committee has a Health and Wellbeing Budget of £15,000 which is also classed as Section 137 expenditure.

Details of the grant applications are as follows:

Awarded 2021/22	Requested 2022/23	Applicant & Purpose
General Grants		
£0	£500	Wiltshire Citizens Advice – Towards additional resources to enable more support to residents in Corsham.
£0	£500	The Hub of Creative Arts Therapists – Towards delivering a therapeutic themed dance/story to older people in residential care homes using movement, music, singing and story.

- *for consideration and decision.*