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16 June 2022

To: All Members of the Finance and Administration Committee: Councillors S Abbott, H Belcher, J Brook, T Ellis, R Hopkinson, M Jackson, D Jarman, A Morris and G Ward.

All other Members of the Council for information.

Dear Councillor

An informal meeting of the Finance and Administration Committee will be held online via MS Teams on Wednesday 22 June 2022 commencing at 7.30pm. To take part in the meeting, click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for joining instructions.

Yours sincerely



David J Martin  
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for instructions.

## AGENDA

1. Apologies.
2. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Matters Arising from the notes of the informal Finance and Administration Committee Meeting held on 20 April 2022 – *for information only*.
4. Grant Applications (Second Round) – The grants scheme for 2022/23 is being publicised and five grant applications have been received for consideration at this meeting. The balance of the grants budgets for 2022/23 are as follows: Grants General/Section 137 (budget heading 102/1260 and 102/1262) £9,850\*; Methuen Hall (budget heading

102/1261) £13,882; Arts Centre (budget heading 102/1265) £2,000; Corsham Youth Zone (budget heading 102/1266) £0 (note agreement to pay £8,200 in 2022/23); Peacock Arts Trail (budget heading 102/1267) £750; Corsham Bowls Club £0. There is also an earmarked reserve: Grant Tourism/CADT £1,967 (budget heading EMR 361).

\*note: This is the balance after £450 was awarded to Gastard Village Hall for its jubilee tea party and games. This was agreed after the previous Committee meeting in consultation with the members and approved at the May Council meeting as part of the accounts.

There is a limit to how much the Council can spend where it has no specific power. This is known as Section 137 expenditure and must be recorded separately in the Town Council's accounts. The limit for 2022/23 is £8.82 per registered elector, which equates to almost £90,000. The Council is highly unlikely to reach this figure in any given year and, overall, spent £3,303 on Section 137 expenditure in 2021/22. Where grant applications are for activities funded through Section 137, they are identified below (one for this meeting). The Community Services Committee has a Health and Wellbeing Budget of £15,000 which is also classed as Section 137 expenditure.

Details of the grant applications are as follows:

<b>Awarded 2021/22</b>	<b>Requested 2022/23</b>	<b>Applicant &amp; Purpose</b>
<b>General Grants</b>		
£0	£500	Wiltshire Air Ambulance – Towards a Family Fun Day with dog show to raise money for Wiltshire Air Ambulance.
£0	£500	TEDx Corsham – Towards a TEDx Educational event for Corsham residents.
£500	£500	Corsham Windband Association – Towards instrumental lessons for children and maintenance, storage and insurance of instruments.
£0	£500	Age UK Wiltshire – Towards venue hire and advertising/promotion to attract returning and new members to exercise sessions for older people.
<b>Section 137 Applications</b>		
£0	£500	Park Place Neighbourhood Watch Scheme – Towards a defibrillator for Park Place.

- *for consideration and decision.*

- Detailed Income and Expenditure Accounts (including the Town Hall) – To consider the financial report – *for review.*