

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 11 September 2023**

Present Councillor A Belcher OBE (Chair)
Councillors S Abbott, N Brakspear, A Brown, T Bush, A Crockford, T Ellis,
D Jarman, R Hopkinson, A Thomas, G Ward, A White and R Williams

In Attendance D Martin (Chief Executive)
R Sellens (Administration Officer)

MH 22/23 Apologies

Apologies were received from Councillors J Brook, N Farmer, M Jackson,
G McCaffery and J Robertson.

MH 23/23 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/23 Minutes of the Meeting of the Trustees held on 14 August 2023

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 25/23 Matters Arising from the above Minutes

There were no matters arising.

MH 26/23 Authorisation of Cheques and Payments

Invoices for Payment - Methuen Hall - 11 September 2023

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£535.00
Breeze Environmental Ltd - Asbestos Removal and Insulating Attic in Town Hall	£19,206.00

Geze - Automatic Door Service	£174.00
Alarms and Electrical - Replace Emergency Light Fitting in Main Hall	£870.00
Charles Saunders - Caretakers Items	£72.03

Cheques

There were none

Sub-total **£20,857.03**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£55.00
West Mercia Energy - Gas	£78.40
West Mercia Energy - Electricity	£317.53

Sub-total **£450.93**

TOTAL **£21,307.96**

That the accounts be authorised for payment.

The meeting commenced at 8.10pm and closed at 8.15pm. There were two members of the public present.

CHAIR

DATE