

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 August 2024**

Present Councillor A Brown (Chair)
Councillors S Abbott, H Belcher, N Brakspear, J Brook, T Ellis, N Farmer,
R Hopkinson, A Mackie, R Munn, J Robertson, A Thomas, G Ward and
A White

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 16/24 Apologies

Apologies were received from Councillors T Bush, D Jarman, A Jones,
G McCaffery and R Williams

MH 17/24 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 18/24 Minutes of the Meeting of the Trustees held on 10 June 2024

Resolved

That the Minutes be approved as a true record and signed by the Chair.

MH 19/24 Matters Arising from the above Minutes

There were no matters arising.

MH 20/24 Authorisation of Cheques and Payments

Corsham Town Council - Town Hall Cleaning	£593.41
Charles Saunders - Caretakers Consumables	£131.98
M B Bells - Remove Kitchen Extract	£47.28
WES Doors - Removal of Automatic Door Mechanisms	£150.00
Jacobs Art and Craft - Wall Mounted Oak Coat Racks for Foyer	£264.00
Cathedral Leasing Ltd - Supply of Hygiene Services	£198.11

Cheques	
There were none	
Sub-total	£1,384.78
Cheques / IB Transfers Paid Outside of Meeting	
Payments made by Direct Debit	
Wiltshire Council – Non-Domestic Rates	£56.00
West Mercia Energy - Gas	£93.45
West Mercia Energy - Electricity	£406.87
Sub-total	£556.32
TOTAL	£1,941.10

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8pm and closed at 8.02pm. There were no members of the public present.

CHAIR

DATE