

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 12 June 2023**

Present Councillor H Belcher OBE (Chair)
Councillors S Abbott, N Brakspear, J Brook, A Brown, T Ellis, N Farmer,
R Hopkinson, M Jackson, J Robertson, G Ward and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

Online Attendance Councillors T Bush, D Jarman and A Thomas

MH 06/23 Apologies

Apologies were received from Councillors A Crockford, G McCaffery and A White.

MH 07/23 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 08/23 Minutes of the Meeting of the Trustees held on 15 May 2023

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 09/23 Matters Arising from the above Minutes

There were no matters arising.

MH 10/23 Independent Examiners Report and Accounts for 2022/23

Resolved

That the Independent Examiner's Report and accounts for 2022/23 be approved.

Authorisation of Cheques and Payments

Corsham Town Council - Cleaning Town Hall	£714.73
WES Doors - Six Monthly Automatic Door at Town Hall	£90.00
M B Bells - Re-install Strip Light in Main Office	£135.90
Auditing Solutions Ltd - Final Internal Audit for 2022-23	£192.00
Michael Aubrey - Balance Due for Fire Escape Survey	£774.00
Charles Saunders - Caretakers Consumables	£131.71
Charles Wilson Engineers Ltd - Telehandler Hire Clock Repair	£462.00
Ultra Warm Ltd - Replace Water Heater in Gents Toilets in Town Hall	£1,128.13
Helen Phillips - Return Deposit Paid for Wedding Reception	£500.00

Cheques

There were none

Sub-total

£4,128.47

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£55.00
West Mercia Energy - Gas for March	no invoice
West Mercia Energy - Electricity for March	£413.33

Sub-total

£468.33

TOTAL

£4,596.80

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.35pm and closed at 8.36pm. There were no members of the public present.

CHAIR

DATE