

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 13 February 2023**

**Present** Councillor S Abbott (Chairman)  
Councillors H Belcher OBE, N Brakspear, A Brown, T Bush,  
A Crockford, T Ellis, R Hopkinson, A Mackie, J Robertson,  
S Senior, A Thomas, G Ward, A White and R Williams

**In Attendance** Mrs M Jones (Head of Finance and Administration)  
D Martin (Chief Executive)

**MH 43/22 Apologies**

Apologies were received from Councillors J Brook, N Farmer and D Jarman.

**MH 44/22 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 45/22 Minutes of the Meeting of the Trustees held on 9 January 2023**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 46/22 Matters Arising from the above Minutes**

There were no matters arising.

**MH 47/22 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Cleaning and Open/Close Town Hall	£647.46
Langley Nurseries - Winter Baskets and Troughs for Town Hall	£230.40
Geze - Automatic Door Service Visit	£174.00
PPL PRS Ltd - Music Licence for Town Hall	£561.22
AGM Ltd - Annual Boiler Pressurisation Inspection	£359.32

Charles Saunders - Caretakers Consumables	£184.13
Charles Wilson - Telehandler Hire for Town Hall Clock Removal	£597.71
Amazon - Hose for Town Hall Vacuum	£17.98
M B Bells - Investigate Issues with Projector and Works Following 5 Yearly Tests	£391.14
Richard Henley Plumbing - Replacement Tap in Ladies Toilet	£120.00
The Cumbria Clock Company - 30% Contribution to Clock Repairs	£1,360.80
Wonder Wall Products Ltd - Wall Mounted Leaflet Display Shelves	£300.00

**Cheques**

There were none

**Sub-total** **£4,944.16**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council – Non-Domestic Rates	£96.00
West Mercia Energy - Gas	£1,235.53
West Mercia Energy - Electricity	£779.24
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60

**Sub-total** **£2,120.37**

**TOTAL** **£7,064.53**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.58pm and closed at 8.59pm. There were no members of the public present.

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CHAIRMAN

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DATE