

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 14 August 2023**

Present Councillor A Belcher (Chair)
Councillors S Abbott, N Brakspear, J Brook, A Brown, T Ellis, N Farmer,
D Jarman, A Mackie, A Thomas, G Ward, A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 17/23 Apologies

Apologies were received from Councillors R Hopkinson, M Jackson and J Robertson.

MH 18/23 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council’s Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 19/23 Minutes of the Meeting of the Trustees held on 10 July 2023

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 20/23 Matters Arising from the above Minutes

There were no matters arising.

MH 21/23 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£720.05
Corsham Town Council - Transfer ITV Payment Made to MHT in Error	£240.00
Corsham Town Council - Transfer Items Purchased in Corsham Hardware	£28.42
Ultra Warm - Service Town Hall Boiler and 10 x Heaters	£925.20

Amazon Business - SD Card for Town Hall Foyer CCTV and Caddy Compost Bags	£29.48
Charles Saunders - Caretakers Consumables	£71.67
Langley Nurseries - 4 x Window Boxes and 4 x Hanging Baskets for Town Hall	£230.40
Cheques	
There were none	
Sub-total	£2,245.22
Cheques / IB Transfers Paid Outside of Meeting	
There were none	
Payments made by Direct Debit	
Wiltshire Council - Non-Domestic Rates	£55.00
West Mercia Energy - Gas	£74.66
West Mercia Energy - Electricity	£413.33
Sub-total	£542.99
TOTAL	<u>£2,788.21</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.20pm and closed at 8.21pm. There was one member of the public present.

CHAIR

DATE