

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 15 May 2023**

Present Councillor H Belcher OBE (Chairman)
Councillors S Abbott, N Brakspear, J Brook, A Brown, T Bush, A Crockford,
T Ellis, N Farmer, R Hopkinson, D Jarman, A Mackie, G McCaffery, G Ward,
A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 01/23 Apologies

Apologies were received from Councillors M Jackson, J Robertson, S Senior
and A Thomas.

MH 02/23 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/23 Minutes of the Meeting of the Trustees held on 17 April 2023

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/23 Matters Arising from the above Minutes

There were no matters arising.

MH 05/23 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning Town Hall	£587.94
Dentons Directory - Advertising the Town Hall as a Venue	£229.20
Charles Wilson Engineering Ltd - Hire of Telehandler for Clock Repair and Callout	£695.24

Zurich Insurance - Annual Insurance Premium	£2,880.00
Alarms & Electrical - Annual Service of Fire Extinguishers in Town Hall	£133.20
Cheques	
There were none	
Sub-total	£4,525.58
Cheques / IB Transfers Paid Outside of Meeting	
Michael Aubrey Partnership - Fire Escape Structural Assessment and Report	£540.00
Payments made by Direct Debit	
Wiltshire Council – Non-Domestic Rates	£55.00
West Mercia Energy - Gas for March	£1,027.58
West Mercia Energy - Electricity for March	£622.73
Hills Waste Solutions Ltd - Duty of Care Charge	no invoice
Water 2 Business - Water Charges	£244.69
Sub-total	£2,490.00
TOTAL	<u>£7,015.58</u>

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.52pm and closed at 8.53pm. There was one member of the public present.

CHAIRMAN

DATE