

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 January 2023**

Present Councillor S Abbott (Chairman)
Councillors N Brakspear, J Brook, A Brown, A Crockford,
R Hopkinson, M Jackson, D Jarman, A Mackie, G McCaffery,
S Senior, G Ward, A White and R Williams

In Attendance Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

In Attendance Online Councillor H Belcher OBE, T Bush, T Ellis and J Robertson

MH 37/22 Apologies

Apologies were received from Councillors N Farmer and A Thomas.

MH 38/22 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/22 Minutes of the Meeting of the Trustees held on 12 December 2022

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/22 Matters Arising from the above Minutes

There were no matters arising.

MH 41/22 Budget 2023/24

With reference to the reports to the Property and Amenities Committee on 16 November 2022 and the Finance and Administration Committee on 7 December 2022, the draft budget for 2023/24 was attached to the Agenda.

Resolved

That the 2023/24 Methuen Hall budget be approved.

MH 42/22 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Cleaning and Open/Close Town Hall	£647.46
Alarms and Electrical - Annual Service Charge for Emergency Lighting and Alarm System	£360.73
Cathedral Leasing Limited - Hygiene Services	£198.11
Corsham Civic Society - Hall Hire Payment Returned Paid Wrong Amount	£211.00

Cheques

There were none

Sub-total

£1,417.30

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council – Non-Domestic Rates	£96.00
West Mercia Energy - Gas	£823.02
West Mercia Energy - Electricity October and November	£1,260.21
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Sub-total	£2,188.83

TOTAL

£3,606.13

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.50pm and closed at 8.51pm. There were no members of the public present.

CHAIRMAN

DATE