

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 9 July 2018**

**Present** Councillor S Abbott (Chairman)  
Councillors Ms L Bray, N Farmer, Mrs R Hopkinson, D Jarman, D Jones,  
N Pocock, Mrs G Sanders and Miss C Woodward

**In Attendance** Mrs M Jones (Head of Finance & Administration)  
D Martin (Chief Executive)

**MH 12/18 Apologies**

Apologies were received from Councillors Miss T Alberga, P Anstey, C Fuller,  
M Jackson, R LeVar, S Moysey, R Taylor and Mrs M Wakeman.

**MH 13/18 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 14/18 Minutes of the Meeting of the Trustees held on 11 June 2018**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 15/18 Matters Arising from the above Minutes**

There were no matters arising.

**MH 16/18 Authorisation of Cheques and Payments**

**Online Banking Payments**

<b>Name</b>	
Corsham Town Council - Open/Close/Clean	£593.86
Charles Saunders - Caretakers Consumables - Toilet Rolls, Toilet Cleaner	£125.52
Caroline Meakin - Upholstery of 20 x Council Chamber Chairs	£1,280.73
IWS - Water Hygiene Service	£170.10

KONE - Lift Annual Service Contract 1/6/18 - 31/5/19	£1,367.42
Cathedral Leasing Ltd - Water Hygiene Services	£182.52
<b>Cheques</b>	
There were none	
<b>Sub-total</b>	<b>£3,720.15</b>
<b>Cheques / IB Transfers Paid Outside of Meeting</b>	
There were none	
<b>Payments made by Direct Debit</b>	
Wiltshire Council - Non-Domestic Rates	£185.00
West Mercia Energy - Electricity	£285.71
West Mercia Energy - Gas Supply	£85.54
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£54.53
<b>Sub-total</b>	<b>£610.78</b>
<b>TOTAL</b>	<b><u>£4,330.93</u></b>

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 9.29pm and closed at 9.30pm. There were no members of the public present.

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CHAIRMAN

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DATE