

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held on Monday 10 December 2012**

Present Councillor P Anstey (Chairman)
Councillors Ms L Bray, A Bosley, Mrs J Collier, P Davis, J Fraser, C Fuller,
Mrs R Hopkinson, Mrs N Kenna, Mrs A Lock, Mrs E Marston, P Pearson, C Riley,
M Simpkins, R Taylor, Mrs M Wakeman and Mrs P Witts.

In Attendance Mrs M Jones (Administration Officer)
D Martin (Town Clerk)
Miss J Wingrove (Chairman Youth Council)

MH 37/12 Apologies

Apologies were received from Councillors M Jackson and N Keyworth.

MH 38/12 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 39/12 Minutes of the Meeting of the Trustees held on 12 November 2012

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 40/12 Matters Arising from the above Minutes

There were no matters arising.

MH 41/12 Authorisation of Cheques and Payments

Corsham Town Council - Open/Close/Clean	£631.34
Stanbrook Guides - Town Hall Advertising	£276.00
Langley Nurseries - Winter Hanging Baskets/Troughs	£206.40
Corsham Town Council - Reimbursement of Electricity Payment	£185.21
Hills Waste Solutions - Service Contracts	£15.68
Roundstone Catering Ltd - Repair to Town Hall Oven	£91.20
Travis Perkins - Town Hall Improvements	£182.51

Cheques	£	Cheque No
Wessex Water - Water Charges	£241.21	792
Galena Leadwork Ltd - Repairs to Town Hall Roof	£144.00	739
Bird Management Solutions - Pigeon Proofing at Town Hall	£1,314.00	794
Sub-total	£3,287.55	
Cheques / IB Transfers Paid Outside of Meeting		
There are none for this meeting		
Sub-total	£0.00	
Payments made by Direct Debit		
British Gas - Electricity Supplies	£185.21	
Wiltshire Council - Non Domestic Rates	£156.00	
British Gas - Gas Supplies	£225.00	
British Gas - Electricity Bill	£344.20	
Sub-total	£910.41	
TOTAL	<u>£4,197.96</u>	

Resolved

That the cheques and payments be authorised for payment.

The Meeting commenced at 8.39pm and closed at 8.40pm. There was one member of the public present at the meeting.

CHAIRMAN

DATE