

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 10 June 2019**

**Present** Councillor S Abbott (Chairman)  
Councillors P Anstey, N Farmer, C Fuller, R Hopkinson, M Jackson,  
R Le-Var, S Moysey and G Sanders

**In Attendance** Mrs M Jones (Head of Finance & Administration)  
D Martin (Chief Executive)

**MH 06/19 Apologies**

Apologies were received from Councillors T Alberga, L Bray, D Jarman,  
D Jones, N Pocock, M Wakeman, A White and C Woodward.

**MH 07/19 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code  
of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 08/19 Minutes of the Meeting of the Trustees held on 13 May 2019**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 09/19 Matters Arising from the above Minutes**

There were no matters arising.

**MH 10/19 Independent Examiners Report and Accounts for 2018/19**

**Resolved**

That the Independent Examiner's Report and accounts for 2018/19 be deferred  
to the next meeting as a final signed copy from the accountant had not been  
received.

MH 11/19

**Authorisation of Cheques and Payments  
Online Banking Payments**

Corsham Town Council - Open/Close/Clean	£670.44
Charles Saunders - Caretakers Consumables	£83.95
Alarms and Electrical - Annual Fire Alarm Service	£378.54

**Cheques**

There were none

**Sub-total**

**£1,132.93**

**Cheques / IB Transfers Paid Outside of Meeting**

There were none

**Payments made by Direct Debit**

Wiltshire Council - Non-Domestic Rates	£189.00
West Mercia Energy - Electricity	£304.85
West Mercia Energy - Gas	£0.00
Hills Waste Solutions Ltd - Duty of Care Annual Charge	£9.60

**Sub-total**

**£503.45**

**TOTAL**

**£1,636.38**

**Resolved**

That the accounts be authorised for payment.

The meeting commenced at 8.18pm and closed at 8.20pm. There were no members of the public present.

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CHAIRMAN

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DATE