

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held on Monday 11 February 2013**

Present Councillor P Anstey (Chairman)
Councillors Ms L Bray, Mrs J Collier, P Davis, J Fraser, C Fuller, Mrs R Hopkinson,
M Jackson, Mrs N Kenna, Mrs A Lock, Mrs E Marston, P Pearson, C Riley, M
Simpkins, Mrs M Wakeman

In Attendance P Biggins (Deputy Town Clerk)
Mrs M Jones (Administration Officer)

MH 48/12 Apologies

Apologies were received from Councillors A Bosley, N Keyworth, C Lynch,
R Taylor and Mrs P Witts

MH 49/12 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 50/12 Minutes of the Meeting of the Trustees held on 14 January 2013

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 51/12 Matters Arising from the above Minutes

There were no matters arising.

MH 52/12 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Open/Close/Clean	£415.00
Baker & Baker - Town Hall Improvements	£81.12
Toucan Developments Ltd - Condition Survey for Town Hall	£540.00
Travis Perkins - Town Hall Improvements	£250.16
Beazer Electrical - Tube Lighting for Town Hall Lights	£117.00
ADT Fire & Security - Repairs and Maintenance to Alarm	£40.80
Sovereign Damp Proofing - Install Tanking System in Lift Shaft	£2,016.00
K West - Deposit Returned Re. Hire of Town Hall Invoice 1889	£200.00
Ultra Warm Ltd - Repair of Wall Heaters in Town Hall Office	£132.00

Hills Waste Solutions - Service Contract	£21.76	
Acorn Pressurisation Services - Central Heating Maintenance	£260.40	
Corsham Print - Wedding Fayre Flyers	£118.00	
Cheques	£	Cheque No
James Udo-Affia - Town Hall Decorating	£865.00	795
Sub-total	£5,057.24	
Cheques / IB Transfers Paid Outside of Meeting		
Sub-total	£0.00	
Payments made by Direct Debit		
British Gas - Gas Supplies	£225.00	
British Gas - Gas Supply	£1,557.94	
Viking	£147.28	
Sub-total	£1,930.22	
TOTAL	<u>£6,987.46</u>	

Resolved

That the accounts be authorised for payment.

The Meeting commenced at 8.30pm and closed at 8.32pm. There was one member of the public present at the meeting.

CHAIRMAN

DATE