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5 January 2021

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held online via MS Teams on Monday 11 January 2021 at 7.30pm. To take part in the meeting, click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for joining instructions.

Yours sincerely

David J Martin  
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email [dmartin@corsham.gov.uk](mailto:dmartin@corsham.gov.uk) for instructions. If you have any questions or wish to petition the Town Council as per Agenda Item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

#### AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 14 December 2020 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues.
7. Chairman's Announcements.

8. Correspondence –
  - i) As mentioned in Members' Information Sheet Nos. 482 to 483 (*483 to follow*) – *to note*.
  - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Finance and Administration Committee Meeting held on 16 December 2020 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Council (Planning) Meeting held on 23 December 2020 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Budget 2021/22 (*Minute F&A 7/20, P&A 16/20 and CS 27/20*) – With reference to the Finance and Administration Committee meeting held on 14 December 2020 the draft budget is attached.

The Town Council's overall draft budget currently shows a net increase in spend of £72,620 with a precept increase £45,607 (4.63%). However, a reduction in the number of Band D Equivalent properties increases the figure to 5.56% per property. The overall Band D Equivalent charge would increase from £199.09 to £210.15 (an increase of £11.06 per year).

#### *Recommendation*

It is recommended by the Finance and Administration Committee that the draft budget proposals be approved by the Full Council, with a budget of £1,172,442 and a precept of £1,030,642 for 2021/22.

15. Local Elections in 2021 – The next local elections are due to take place on 6 May 2021. This will include changes to all ward boundaries since the previous elections in 2017. The number of Town Councillors will remain at 20 but the number of wards is being reduced from five to four.

The four new wards will be as follows:

Corsham Gastard Ward (One Councillor)

Corsham Ladbrook Ward (Eight Councillors)

Corsham Neston Ward (Three Councillors)

Corsham Pickwick Ward (Eight Councillors)

We are keen to encourage people to stand for re-election/election, especially as there are already two Councillor vacancies. Councillors may wish to disclose if they are likely to stand for election this year as it would help when the process is promoted. Details on the election process will be published by Wiltshire Council in due course – *for information and comment*.

16. Strategic Plan Update (*Minute SP 06/20 and others*) – The latest report for 2020/21 is attached. Previous quarterly reports for 2020/21 were suspended due to Covid-19 becoming a high priority. A general update was presented to the Strategic Planning Working Group on 24 September 2020 – *for consideration*.
17. Issues for Corsham Area Board Consideration (*Various Minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
18. Covid-19 Emergency Update, Recovery Plan – The Chief Executive will give an update on Covid-19 matters – *for information and comment*.
19. Authorisation of cheques and payments – A list will be available at the meeting – *for approval*.

**The Methuen (Town) Hall meeting will take place immediately after the Council meeting.**