

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held on Monday 12 November 2012**

Present Councillor P Anstey (Chairman)
Councillors Ms L Bray, Mrs J Collier, P Davis, J Fraser, C Fuller,
Mrs R Hopkinson, M Jackson, Mrs A Lock, Mrs E Marston, P Pearson,
C Riley, M Simpkins, R Taylor and Mrs M Wakeman

In Attendance Mrs M Jones (Administration Officer)
D Martin (Town Clerk)

MH 32/12 Apologies

Apologies were received from Councillors A Bosley, Mrs N Kenna,
N Keyworth and C Lynch

MH 33/12 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's
Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 34/12 Minutes of the Meeting of the Trustees held on 12 October 2012

Resolved

That the Minutes be approved as a true record and signed by the
Chairman.

MH 35/12 Matters Arising from the above Minutes

There were no matters arising.

MH 36/12 Authorisation of Cheques and Payments

Online Banking Payments

Name	
Corsham Town Council - Open/Close/Clean	£579.43
ADT Fire & Security - Repair to Intruder Alarm	£236.40
Walker Fire - Service Contract	£398.54
Sovereign Damp Proofing - Remove/Replace Plaster in TH	£2,208.00

Hills Waste Solutions - Service Contracts	£21.76	
Beazer Electrical - Condition Report for Town Hall	£738.00	
Ultra-Warm - Supply and fit new pump, Heating system	£1,025.88	
PHS Compliance - Remedial work/monitoring ref; Legionella control	£2,883.20	
Cheques		Cheque No
Wiltshire Council - Premises Licence annual fee	£180.00	791
Sub-total	£8,271.21	
Cheques / IB Transfers Paid Outside of Meeting		
There are none for this meeting		
Sub-total	£0.00	
Payments made by Direct Debit		
British Gas - Electricity Supplies	£185.21	
Wiltshire Council - Non Domestic Rates	£156.00	
British Gas - Gas Supplies	£115.92	
Viking Direct - Caretakers Consumables	£308.14	
Sub-total	£765.27	
TOTAL	<u>£9,036.48</u>	

Resolved

That the payments be authorised for payment.

The Meeting commenced at 8.45pm and closed at 8.46pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE