

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 12 September 2011**

Present Councillor P Anstey (Chairman)
Councillors A Bosley, Ms L Bray, Mrs J Collier, J Fraser, C Fuller,
Mrs R Hopkinson, M Jackson, Mrs N Kenna, C Lynch, Mrs E Marston,
C Riley, M Simpkins, R Taylor, Mrs M Wakeman and Mrs P Witts

In Attendance C Jones (Press)
Mrs M Jones (Administration Officer)
D J Martin (Town Clerk)

MH 22/11 Apologies

Apologies were received from Councillors P Davis, Mrs I Langsford, and C Stewart.

MH 23/11 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No 1159 including paragraph 12(2)

There were none.

MH 24/11 Minutes of the Meeting of the Trustees held on 8 August 2011

Councillor Mrs P Witts had been listed as present at the meeting instead of Councillor Mrs M Wakeman.

Resolved

That, with the above amendment, the Minutes be approved as a true record and signed by the Chairman.

MH 25/11 Matters Arising from the above Minutes

There were no matters arising.

MH 26/11 Authorisation of Cheques and Payments

Corsham Town Council - Open/Close/Clean	£475.60
PHS Service Contract	£83.94
Hills Waste Solutions - Service Contract	£15.24
Beazer Electrical - Repair of Water Heater	£274.80
Corsham Town Council - Reimburse for room dividers from Viking	£491.99
British Gas Service - Careplan Cover	£490.66

Cheques	£	Cheque No
Roman Glass - Repair to Town Hall Window	£191.76	773
Corsham Hardware - Carpet Cleaner	£25.00	774
Spring Spirit - Advertisement Renewal	£36.00	775
Bath Piano Workshop - Piano Tuning	£45.00	776
Sub-total	£2,129.99	

Cheques / IB Transfers Paid Outside of Meeting

There were none

Sub-total **£0.00**

Payments made by Direct Debit

Scottish Electric - Town Hall electricity supply	£251.00
Wiltshire Council - non domestic rates	£147.00
British Gas - Gas Usage	£88.42

Sub-total **£398.00**

TOTAL **£2,527.99**

Resolved

That the cheques and payments be authorised for payment.

The Meeting commenced at 8.18pm and closed at 8.19pm. There were two members of the public present at the meeting.

CHAIRMAN

DATE