

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 13 June 2011**

Present Councillor P Anstey (Chairman)
Councillors Mrs J Collier, P Davis, J Fraser, Mrs R Hopkinson,
M Jackson, N Keyworth, Mrs I Langsford, C Lynch, Mrs E Marston,
M Simpkins, R Taylor, Mrs M Wakeman

In Attendance C Jones (Press)
Mrs M Jones (Administration Officer)
D J Martin (Town Clerk)
M Wilkinson (Press)

MH 06/11 Apologies

Apologies were received from Councillors A Bosley, Ms L Bray,
Mrs N Kenna, C Riley and C Stewart

MH 07/11 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No 1159 including paragraph 12(2)

There were none.

MH 08/11 Minutes of the Meeting of the Trustees held on 9 May 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 09/11 Matters Arising from the above Minutes

There were no matters arising.

MH 10/11 Independent Examiner's Report and Accounts for 2010/11

Resolved

That the independent examiner's report and accounts for 2010/11 be approved.

MH 11/11 Authorisation of Cheques and Payments

Cheques for Payment - Methuen Hall 13 June 2011

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£501.56
Zurich Municipal - Insurance	£5,200.00
Auditing Solutions Ltd - Internal Audit Service for 2010/11	£234.00
Kone - Repairs and Maintenance	£541.01
Hills Waste Solutions - Service Contract	£15.24
ES Electrical - Maintenance and Repairs	£36.37
Location Maps Ltd - Fire Evacuation Maps	£756.00

Cheques

	£	Cheque No
Vanessa Theophilus - Reimbursement Hall Cancellation	£144.90	770

Sub-total

£7,429.08

Cheques / IB Transfers Paid Outside of Meeting

There were none

Sub-total

£0.00

Payments made by Direct Debit

Scottish Electric	£251.00
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Sub-total

£251.00

TOTAL

£7,680.08

Resolved

That the cheque and payments be authorised for payment.

The Meeting commenced at 8.23pm and closed at 8.25pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE