

Minutes of the Meeting of Corsham Town Council as Trustee of The Methuen (Town) Hall Charity – Registration No. 222278 held at the Town Hall on Monday 13 March 2017

- Present Councillor Mrs R Hopkinson (Chairman) Councillors P Anstey, Miss L Bray, J Fraser, M Jackson, D Jarman, D Jones, P Pearson, N Pocock, M Simpkins, R Taylor, Mrs I Thompson and P Whalley
- In Attendance M Head (Corsham Institute) Mrs M Jones (Head of Finance and Administration) S Lodge (KIK Radio) D Martin (Chief Executive)

MH 53/16 Apologies

Apologies were received from Councillors S Abbott, N Farmer, C Fuller, Mrs A Lock and Mrs M Wakeman.

MH 54/16 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 55/16 Minutes of the Meeting of the Trustees held on 13 February 2017

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 56/16 Matters Arising from the above Minutes

There were no matters arising.

MH 57/16 Authorisation of Cheques and Payments

Online Banking Payments

Name

Name	
Corsham Town Council - Open/Close/Clean	£460.94
Corsham Town Council - Repay Sash Window Survey Paid in Error	
from CTC	£120.00
Alarms and Electrical - Call Out and Disconnect Fire Alarm in	
Ladies for Refurbishment	£132.00
Travis Perkins - Interior Paint for the Town Hall	£75.68

Refurbishment£3,536.64Corsham and Box Matters - Advertising the Town Hall as a Venue£112.50Charles Saunders - Toilet Paper, Hand Towels and Disinfectant£38.56IWS Water Hygiene - Town Hall Water Hygiene Services Dec 16-£170.10Feb 17£170.10Cheques£4,646.42Sub-total£4,646.42Cheques/IB Transfers Paid Outside of Meeting£2,473.80Frontstage Furnishings Ltd - 50% Payment Town Hall Carpet Re-fit£169.00Wiltshire Council – Non-Domestic Rates£169.00West Mercia Energy - Electricity Oct 16 - Mar 17£1,226.61West Mercia Energy - Town Hall Gas£273.78Hills Waste Solutions Ltd - Refuse Collections from Town Hall£52.08Sub-total£4,195.27TOTAL£8,841.69	Creative Office Interiors Ltd - Final Payment for Ladies Toilet	
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TOTAL <u>£8,841.69</u>	Sub-total	£4,195.27
	TOTAL	£8,841.69

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.23pm and closed at 8.24pm. There were no members of the public present.

CHAIRMAN

DATE