

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 13 May 2019**

Present Councillor G Sanders (In the Chair)
Councillors T Alberga, N Farmer, R Hopkinson, M Jackson,
D Jarman, D Jones, R Le-Var, J Maloney, S Moysey, R Taylor, A White, M Wakeman

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 01/19 Apologies

Apologies were received from Councillors S Abbott, P Anstey, L Bray, C Fuller,
N Pocock and C Woodward.

MH 02/19 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code
of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/19 Minutes of the Meeting of the Trustees held on 8 April 2019

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/19 Matters Arising from the above Minutes

There were no matters arising.

**MH 05/19 Authorisation of Cheques and Payments
Online Banking Payments**

Corsham Town Council - Open/Close/Clean	£569.03
Charles Saunders - Caretaker's consumables	£22.98
Humberts - Town Hall Valuation Insurance	£810.00
Alarms and Electrical - Engineer Visit	£78.00
Dentons - Town Hall Hire Advertising	£108.00
Zurich Municipal - Insurance Premium/Inspection Contract	£3,021.08
PRS Ltd - Music Licence Fee for Town Hall	£267.48

Cheques		
Water2Business - Town Hall Water	£291.17	842
Sub-total	£5,167.74	
Cheques / IB Transfers Paid Outside of Meeting		
Perfect Rooms - 50% Deposit for Curtains (9 Windows in Town Hall)	£3,250.00	
Payments made by Direct Debit		
Wiltshire Council - Non-Domestic Rates	£189.00	
West Mercia Energy - Electricity	£305.60	
West Mercia Energy - Gas	£252.48	
Hills Waste Solutions Ltd - Refuse Collections from Town Hall	£32.02	
Sub-total	£4,029.10	
TOTAL	<u>£9,196.84</u>	

Resolved

That the accounts be authorised for payment.

The meeting commenced at 9pm and closed at 9.02pm. There were no members of the public present.

CHAIRMAN

DATE