

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held on Monday 10 September 2012**

Present Councillor P Anstey (Chairman)
Councillors A Bosley, Ms L Bray, Mrs J Collier, P Davis, J Fraser, C Fuller,
M Jackson, Mrs N Kenna, Mrs A Lock, C Lynch, Mrs E Marston, P Pearson,
C Riley, R Taylor and Mrs M Wakeman

In Attendance Mrs M Jones (Administration Officer)
D Martin (Town Clerk)

MH 22/12 Apologies

Apologies were received from Councillors Mrs R Hopkinson and M Simpkins

MH 23/12 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/12 Minutes of the Meeting of the Trustees held on 13 August 2012

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/12 Matters Arising from the above Minutes

There were no matters arising.

MH 26/12 Authorisation of Cheques and Payments

**Cheques for Payment - Methuen Hall 10 September 2012
Online Banking Payments**

Name

Corsham Town Council - Open/Close/Clean	£432.34
Browns Woodworking - Refurbishment of Chamber Tables	£660.00
Sovereign Damp Proofing - Plastering in Chamber	£1,860.00
Ultra-Warm Ltd - Maintenance/Service Contracts	£627.00
Hills Waste Solutions - Service Contracts	£21.76

£

Cheques

Cabot Thermals Ltd - Test for Asbestos in Chamber	£114.00
A Baldwin - Chamber Chimney Swept	£45.00
Spring Spirit - Town Hall Advertisement in Magazine	£38.00
Sub-total	£3,798.10

Cheques / IB Transfers Paid Outside of Meeting

There are none for this meeting

Sub-total **£0.00**

Payments made by Direct Debit

Scottish Electric - Town Hall Electricity Supply	£278.00
Wiltshire Council - Non Domestic Rates	£156.00
British Gas - Gas Supplies	£225.00

Sub-total **£659.00**

TOTAL **£4,457.10**

Resolved

That the payments be authorised for payment.

The Meeting commenced at 8.55pm and closed at 8.57pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE