



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

Tel: 01249 702130

Email: towncouncil@corsham.gov.uk

www.corsham.gov.uk

8 December 2020

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held online via MS Teams on Monday 14 December 2020 at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions. If you have any questions or wish to petition the Town Council as per Agenda Item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 9 November 2020 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues.

7. Chairman's Announcements.
8. Correspondence –
 - i) As mentioned in Members' Information Sheet Nos. 476 to 481 (*481 to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Community Services Committee Meeting held on 11 November 2020 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Council (Planning) Meeting held on 18 November 2020 – *attached*.
13. Matters Arising from the above Minutes – *for information only*
14. Minutes of the Property and Amenities Committee Meeting held on 25 November 2020 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Council (Planning) Meeting held on 9 December 2020 – *to follow*.
17. Matters Arising from the above Minutes – *for information only*.
18. Corsham Railway Station Update (Various minutes) – Councillors will be aware of the recent announcement on the outcome of Wiltshire Council's submission to the Department for Transport's Restoring Your Railway (RYR) Ideas Fund to 'Restore secondary train services to the GWML' (an important step in helping to realise stations at Corsham and Royal Wootton Bassett). Whilst the news is disappointing, the feedback suggests that the RYR process is probably not the correct route for this proposal and that it is better aligned to the Rail Network Enhancements Pipeline (RNEP) process. The feedback also indicates that parties need to work closely with Network Rail and engage with a wider variety of key stakeholders. These issues will need to be considered in the context of Wiltshire Council's wider rail work/resources and as part of its development of a Local Transport Plan (LTP4) Rail Strategy during 2021 and 2022. The Town Council and Town Team will continue working with Wiltshire Council in considering the best approach over the coming months – *for information and comment*.
19. Agreement Relating to Management of the Art and Design Process and Programme in relation to the Land to the South of Potley Lane, Corsham – The Town Council is asked to enter into a formal agreement with Wiltshire Council to deliver the art and design elements of a Section 106 Agreement relating to Corsham Rise. The Deed of Execution needs Council approval. The Town Council will receive over £20,000 to manage and deliver an Art and Design programme in the vicinity of the development. A full copy of the Agreement is available on request – *for approval*.

20. Former Corsham Family Health Centre, Beechfield Road (*Minute 94/10*) – Further to the November Council meeting, NHS Property Services has informed the Town Council that the property is currently vacant, but the local Clinical Commissioning Group (CCG) has not declared the property as ‘surplus’. There are no current plans to dispose of the building. The CCG has not declared the property surplus because it is working on its clinical strategy and is therefore reviewing whether the building is required for future healthcare services. The most likely outcome at present is this building being reoccupied for NHS purposes. This is currently being discussed with the CCG and a trust and the outcome is likely to be known in the next few months – *for information and comment.*
21. Council Tax Setting for 2021/22 – At the recent Property and Amenities Committee meeting, it was suggested that the Full Council should consider what would be an acceptable increase in the precept or Band D equivalent figure for 2021/22. The current draft budget will be considered by the Finance and Administration Committee on 16 December, where a final recommendation will be made to the Full Council for its annual budget setting meeting on 11 January 2021. The Town Council’s overall draft budget currently shows an increase in spend of £71,020, with a precept increase of £45,607 (4.63%). However, the reduction in the number of Band D Equivalent properties increases the figure to 5.56% per property. The overall Band D Equivalent charge would increase from £199.09 to £210.15 (an increase of £11.06 per year) – *for consideration.*
22. Issues for Corsham Area Board Consideration (*Various minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited.*
23. Committee Vacancies and Outside Bodies – Councillors will be aware that Councillor C Fuller has been automatically disqualified for non-attendance of Council meetings. Consequently, there is a vacancy on the Property and Amenities Committee – *volunteer sought.*
24. Co-option to Fill Councillor Vacancies – There are currently three Councillor vacancies for co-option. These are in Corsham Gastard Ward, Corsham Neston Ward and Corsham Pickwick Ward. Nominations to fill the vacancies have been advertised and one application was received by the closing date. Nomination details for the candidate are attached. The applicant is Lesley Jefferson. She is prepared to stand in any of the wards but her first choice is Corsham Pickwick Ward. Members need to decide whether they think the candidate is suitable before voting. Due to the meeting being held online, there will not be a ballot, and Councillors will be asked to vote by show of hands or verbally. Co-option requires an absolute majority. It is recommended that, due to the impending elections, the remaining vacancies are not filled – *for consideration and co-option.*
25. Covid-19 Emergency Update, Recovery Plan – The Chief Executive will give an update on Covid-19 matters – *for information and comment.*
26. Authorisation of cheques and payments – A list will be available at the meeting – *for approval.*

27. Exclusion of Press and Public

Recommendation: That the press and public be excluded from the meeting for the next item of business in order to consider commercially confidential information (The Future of Arnold House – Review of Options).

28. The Future of Arnold House – Review of Options – *To consider the confidential report (issued separately).*

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.