

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held on Monday 14 January 2013**

**Present** Councillor P Anstey (Chairman)  
Councillors A Bosley, Mrs J Collier, P Davis, J Fraser, C Fuller, Mrs R Hopkinson,  
M Jackson, C Lynch, Mrs E Marston, P Pearson, C Riley, M Simpkins, R Taylor,  
Mrs M Wakeman

**In Attendance** A Care (Press)  
Mrs M Jones (Administration Officer)  
D Martin (Town Clerk)  
Miss J Wingrave (Corsham Youth Council)

**MH 42/12 Apologies**

Apologies were received from Councillors Ms L Bray, Mrs N Kenna, N Keyworth,  
Mrs A Lock and Mrs P Witts.

**MH 43/12 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of  
Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 44/12 Minutes of the Meeting of the Trustees held on 10 December 2012**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 45/12 Matters Arising from the above Minutes**

There were no matters arising.

**MH 46/12 Budget 2013/14 (*Minutes AMEN 55/12 and FIN 44/12*)**

With reference to the reports to the Amenities Committee on 21 November 2012  
and the Finance & General Purposes Committee on 12 December 2012 the draft  
budget for 2013/14 was considered.

**Resolved**

That the 2013/14 Methuen Hall budget be approved.

**MH 47/12 Authorisation of Cheques and Payments**

**Online Banking Payments**

**Name**

Corsham Town Council - Open/Close/Clean	£588.08
Beazer Electrical - Bulbs for Emergency Lights in Town Hall	£32.40
Travis Perkins - Town Hall Improvements	£361.99
Magrini Ltd - Liners for Baby Changing Bed in Disabled Toilet	£54.00
Archant Life - Advertising Town Hall in Regional Bride Magazine	£270.00
Hills Waste Solutions - Service Contract	£15.68
ADT Fire and Security - Service Contracts	£200.26
Ultra Warm Ltd - Repairs and Maintenance	£99.00

**Cheques**

There are no cheques

**Sub-total** **£1,621.41**

**Cheques / IB Transfers Paid Outside of Meeting**

SBD Fountain Cleaners - Cleaning/Re-lining of Town Hall Curtains £1,379.00

**Sub-total** **£1,379.00**

**Payments made by Direct Debit**

Wiltshire Council - Non Domestic Rates £156.00

British Gas - Gas Supplies £225.00

Viking - Caretakers Consumables £64.40

**Sub-total** **£445.40**

**TOTAL** **£3,445.81**

**Resolved**

That the accounts be authorised for payment.

The Meeting commenced at 8.03pm and closed at 8.05pm. There was one member of the public present at the meeting.

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CHAIRMAN

\_\_\_\_\_  
DATE