

**Minutes of the Meeting of Corsham Town Council as Trustee of  
The Methuen (Town) Hall Charity – Registration No. 222278  
held at the Town Hall on Monday 14 June 2021**

**Present** Councillor S Abbott (Chairman)  
Councillors H Belcher, A Brown, A Crockford, S Driver, T Ellis, N Farmer,  
R Hopkinson, M Jackson, and A White

**In Attendance** D Martin (Chief Executive)  
Mrs R Sellens (Administration Officer)

**MH 06/21 Apologies**

Apologies were received from Councillors J Corbett, D Jarman and L Jefferson.

**MH 07/21 Declarations of Interest**

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

**MH 08/21 Minutes of the Meeting of the Trustees held on 17 May 2021**

**Resolved**

That the Minutes be approved as a true record and signed by the Chairman.

**MH 09/21 Matters Arising from the above Minutes**

There were no matters arising.

**MH 10/21 Independent Examiners Report and Accounts for 2020/21**

**Resolved**

That the Independent Examiner's Report and accounts for 2020/21 be approved.

## Authorisation of Cheques and Payments Online Banking Payments

<b>Name</b>	
Corsham Town Council - Cleaning Town Hall	£456.36
Corsham Town Council – Reimbursement of items bought on credit card	£62.74
DCK Accounting Solutions - Preparation of accounts	£180.00
Charles Saunders - Caretakers Consumables	£68.32
Zurich - Insurance Premium	£2,800.00
<b>Cheques</b>	
There were none	
<b>Sub-total</b>	<b>£3,567.42</b>
<b>Cheques / IB Transfers Paid Outside of Meeting</b>	
There were none	
<b>Payments made by Direct Debit</b>	
Wiltshire Council - Non-Domestic Rates	£0.00
West Mercia Energy - Gas	£282.55
West Mercia Energy - Electricity	£328.43
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
<b>Sub-total</b>	<b>£620.58</b>
<b>TOTAL</b>	<b><u>£4,188.00</u></b>

### Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.41pm and closed at 8.42pm. There were no members of the public present.

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CHAIRMAN

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DATE