

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 14 November 2011**

Present Councillor P Anstey (Chairman)
Councillors A Bosley, Ms L Bray, P Davis, J Fraser, C Fuller,
Mrs R Hopkinson, M Jackson, Mrs N Kenna, Mrs E Marston, M Simpkins,
R Taylor, Mrs M Wakeman, Mrs P Witts

In Attendance P Biggins (Deputy Town Clerk)
C Jones (Press)
D Martin (Town Clerk)

MH 32/11 Apologies

Apologies were received from Councillors Mrs J Collier, N Keyworth,
Mrs I Langsford, C Lynch and C Riley

MH 33/11 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No. 1159 including paragraph 12(2).

There were none.

MH 34/11 Minutes of the Meeting of the Trustees held on 10 October 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 35/11 Matters Arising from the above Minutes

There were no matters arising.

MH 36/11 Authorisation of Cheques and Payments

Online Banking Payments

Name

Corsham Town Council - Open/Close/Clean	£579.43
ABC Fire Protection - Fire Extinguisher Service	£56.34
Hills Waste Solutions - Service Contracts	£15.24

Corsham Print - Printing of New Receipt Pads	£118.20
British Gas Business - Service Contract for Boiler	£588.80

Cheques

There were none

Sub-total	£1,358.01
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Cheques / IB Transfers Paid Outside of Meeting

Glen Dimplex Home Appliances Ltd - Service of Electric Cooker	£129.00
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Sub-total	£129.00
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Payments made by Direct Debit

Scottish Electric - Town Hall electricity supply	£213.00
Wiltshire Council - non domestic rates	£147.00
British Gas - Gas Supplies	£412.33

Sub-total	£772.33
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TOTAL	<u>£2,259.34</u>
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Resolved

That the cheques and payments be authorised for payment.

The Meeting commenced at 9.28pm and closed at 9.30pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE