



Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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8 September 2020

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held online via MS Teams on Monday 14 September 2020 at 7.30pm. To take part in the meeting, click [here](#) or email dmartin@corsham.gov.uk for joining instructions.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

Press and Public – To observe the meeting online, please click [here](#) or email dmartin@corsham.gov.uk for instructions. If you have any questions or wish to petition the Town Council as per Agenda Item 2, please refer to the guidance on our website (<https://www.corsham.gov.uk/meetings/fullcouncil.php>).

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

4. Minutes of the Council Meeting held on 10 August 2020 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Policing and Community Safety – To consider policing and community safety issues.

7. Chairman's Announcements.
8. Correspondence –
 - i) As mentioned in Members' Information Sheet Nos. 464 to 468 (*468 to follow*) – *to note*.
 - ii) Late correspondence – *to note*.
9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Council (Planning) Meeting held on 26 August 2020 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Notes of Recent Committee Meetings – The following notes of informal Committee Meetings are attached for information and comment:

Community Services held on 12 August 2020

Finance and Administration held on 19 August 2020

– *for information and comment*.
13. Corsham Youth Council 2020/21 – To consider how Corsham Youth Council may operate during the new academic year. It is suggested that the Town Council asks the local school councils to consider any matters that would normally have been discussed by CYC, and that the school councils are also encouraged to submit their own matters for consideration until such time as face to face meetings can be held. The Head of Community Services has contacted the primary schools for their advice on how CYC may run this year, and their reaction to this suggestion. She will also be contacting The Corsham School for their feedback. If there is enough interest in the Town Council linking to the school councils, then HoCS will co-ordinate requests and responses so they can be referred to the Council or Committee as appropriate – *for consideration*.
14. The Future of Neighbourhood Planning in Wiltshire – Further to the recent issues raised by Malmesbury Town Council and the subsequent meetings which the Chairman took part in as Chair of the Corsham Neighbourhood Plan Delivery and Monitoring Group, a letter to MP's and a press release about the matter are attached for information and comment – *for information*.
15. Issues for Corsham Area Board Consideration (*Various minutes*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
16. Authorisation of cheques and payments – A list will be available at the meeting. It is recommended that an additional grant of £5,736.60 + VAT be made from the Town Council to the Methuen Hall for the cost of energy efficiency improvements (new lighting). This can be funded from the earmarked reserve for Environmental Projects (EMR 353) which has a balance of £7,715 – *for approval*.

17. Covid-19 Emergency Update, Recovery Plan and Q&A – Updates include:

- Grant - The Town Council has received a small business grant of £10,000 towards Covid-19 costs;
- Car Parking – Initial data has been received from Wiltshire Council re two-hours' free parking. It is too early to tell how successful the scheme is;
- Business Survey – To be addressed over the next month or two;
- Recovery Plan – The Plan has been updated. A further update will be made by the end of September when the volunteering aspects have been discussed. The Plan will then be published online;
- Emerging recovery data from Wiltshire Council.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.