

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 17 May 2021**

Present Councillor S Abbott (Chairman)
Councillors H Belcher, A Brown, J Corbett, S Driver, T Ellis, N Farmer, R Hopkinson,
M Jackson, D Jarman, L Jefferson and A White

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 01/21 Apologies

Apologies were received from Councillor A Crockford.

MH 02/21 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 03/21 Minutes of the Meeting of the Trustees held on 12 April 2021

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 04/21 Matters Arising from the above Minutes

There were no matters arising.

**MH 05/21 Authorisation of Cheques and Payments
Online Banking Payments**

Corsham Town Council - Cleaning Town Hall	£456.36
Swindon Asbestos Surveying Ltd - Boiler Room Ceiling Test for Asbestos	£90.00
Geze - Automatic Door Service Visit	£174.00
Dentons Directory - Advertising Town Hall as a Venue 2021-22	£1111.00
Mrs Janet Brakespear - Hall Hire Deposit Returned Receipt 10065	£35.00
Cheques	
There were none	
Sub-total	£866.36

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates	£0.00
West Mercia Energy - Gas	£0.00
West Mercia Energy - Electricity	£210.16
Hills Waste Solutions Ltd - Duty of Care Charge	£9.60
Water 2 Business - Town Hall Water Charges	£167.06

Sub-total **£386.82**

TOTAL **£1,253.18**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.40pm and closed at 8.41pm. There were no members of the public present.

CHAIRMAN

DATE