

Town Hall, High Street, Corsham, Wiltshire SN13 0EZ

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2 April 2019

Dear Councillor

You are hereby summoned to attend the Council Meeting to be held at the Town Hall on Monday 8 April 2019 at 7.30pm.

Please would members of the Accounts Sub-committee arrive by 7.10pm.

Yours sincerely

David J Martin
CHIEF EXECUTIVE

AGENDA

1. Apologies.
2. Public Question Time and Petitions.
3. Declarations of Interest.

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.
4. Minutes of the Council Meeting held on 11 March 2019 – *attached*.
5. Matters Arising from the above Minutes – *for information only*.
6. Chairman's Announcements.
7. Policing and Community Safety – To consider policing and community safety issues.
8. Correspondence –
 - i) As mentioned in Members Information Sheet Nos. 419 and 420 (*to follow*) – *to note*.
 - ii) Late correspondence – *to note*.

9. Reports from Council representatives appointed to outside bodies.
10. Minutes of the Community Services Committee meeting held on 13 March 2019 – *attached*.
11. Matters Arising from the above Minutes – *for information only*.
12. Minutes of the Property and Amenities Committee meeting held on 20 March 2019 – *attached*.
13. Matters Arising from the above Minutes – *for information only*.
14. Minutes of the Council (Planning) meeting held on 27 March 2019 – *attached*.
15. Matters Arising from the above Minutes – *for information only*.
16. Minutes of the Corsham Youth Council meeting held on 25 March 2019 – *to note*.
17. Draft Recommendations on the New Electoral Arrangements for Wiltshire Council (*Minute 254 and MIS No. 417 dated 20/02/19*) – Further to the previous meeting, the Council is asked to consider recommendations from the Chairman, Vice-Chairman and Councillor P Anstey regarding new electoral arrangements for the area. Details will be available at the meeting – *for consideration*.
18. Strategic Plan Update (*Minute 210/18 and others*) – The third quarterly report is attached – *for consideration*.
19. Making Corsham Environmentally Sustainable - Strategic Plan Objective SC5 is about making Corsham environmentally sustainable through protection of our environment. Possible actions include putting appropriate policies in place and supporting and encouraging initiatives such as Plastic Free communities. With increasing emphasis on climate emergency, zero carbon, fuel poverty and other issues, it would be worthwhile reviewing the Town Council's current Environmental Policy (*attached*) to make it more appropriate for the future. It is suggested that a task group be set up to explore the issue and make recommendations to the Council – *for consideration*.
20. Gender Neutral Councillor Naming – The Council is asked to approve a change to the way Councillors are referred to in Council correspondence, agendas, minutes etc. The proposal is to change to gender neutral naming and could also be applied to staff – *for approval*.
21. Councillor Training Session on the General Data Protection Regulations (GDPR) (*Minute 212/18 and others*) – A GDPR training session has been arranged for all Councillors at 6pm on Wednesday 1 May. The session will last around one hour and finish ahead of the Property and Amenities Committee meeting later that evening. Refreshments will be provided – *for information*.

22. Calendar of Meetings 2019/20 (*Minutes 235/18 and 211/18*) – The date of the April 2020 Council meeting needs to be amended due to the Easter Monday Bank Holiday falling on the second Monday of the month. It is proposed to change the date of the meeting from 13 April to 6 April 2020 – *for approval*.
23. Issues for Corsham Area Board Consideration (*Minute 258/18 and others*) – Further to previous meetings, this regular agenda item asks the Town Council to identify issues for Area Board consideration – *suggested issues invited*.
24. Authorisation of cheques and payments – A list will be available at the meeting.

A Meeting of the Accounts Sub-committee will take place at 7.10pm.

The Methuen (Town) Hall meeting will take place immediately after the Council meeting.