

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 8 August 2011**

Present Councillor P Anstey (Chairman)
Councillors A Bosley, Mrs J Collier, P Davis, J Fraser, C Fuller,
Mrs R Hopkinson, Mrs E Marston, C Riley, M Simpkins, R Taylor and
Mrs P Witts

In Attendance C Jones (Press)
Mrs M Jones (Administration Officer)
D J Martin (Town Clerk)

MH 17/11 Apologies

Apologies were received from Councillors Ms L Bray, M Jackson,
Mrs I Langsford, C Lynch, Mrs N Kenna and Mrs P Witts

MH 18/11 Declarations of Interest

To receive any Declaration(s) of Interest under the Local Authority (Model Code of Conduct) Order 2007 issued under SI No 1159 including paragraph 12(2)

There were none.

MH 19/11 Minutes of the Meeting of the Trustees held on 11 July 2011

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 20/11 Matters Arising from the above Minutes

There were no matters arising.

MH 21/11 Authorisation of Cheques and Payments

Online Banking Payments

Corsham Town Council - Open/Close/Clean	£518.86
Corsham Town Council - Refund for The Pound Bunting Payment	£48.00

Beazer Electrical Services Ltd - Water Heater Repairs	£140.40
Woods Business Services - Cleaning Products	£90.90
Corsham Town Council - Reimburse for Room Dividers from Viking	£983.98
Hills Waste Solutions - Monthly Service Contract	£15.24
Kone - Annual lift maintenance contract	£497.95

Cheques £
There are none for this meeting

Sub-total **£2,295.33**

Cheques / IB Transfers Paid Outside of Meeting
There were none

Sub-total **£0.00**

Payments made by Direct Debit

Scottish Electric - Town Hall electricity supply	£251.00
Wiltshire Council - non domestic rates	£147.00
British Gas - Gas Usage	£88.42

Sub-total **£398.00**

TOTAL **£2,693.33**

Resolved

That the cheque and payments be authorised for payment.

The Meeting commenced at 8.35pm and closed at 8.37pm. There were no members of the public present at the meeting.

CHAIRMAN

DATE