

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
Held on Monday 8 September 2014**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, A Bosley, Ms L Bray, J Fraser, M Jackson, D Jones,
P Pearson, N Pocock, R Taylor, Mrs M Wakeman, P Whalley

In Attendance Miss A Hicks (Press)
Mrs M Jones (Head of Finance and Administration)
D Martin (Chief Executive)

MH 22/14 Apologies

Apologies were received from Councillors P Anstey, C Fuller, N Holder, D Jarman,
M Simpkins and Mrs I Thompson

MH 23/14 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of
Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 24/14 Minutes of the Meeting of the Trustees held on 11 August 2014

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 25/14 Matters Arising from the above Minutes

There were no matters arising.

MH 26/14 Authorisation of Cheques and Payments

**Online Banking Payments
Name**

| | |
|--|---------|
| Corsham Town Council - Open/Close/Clean | £484.85 |
| Corsham Town Council - Reimburse £60 Paid to Wrong Acct in July | £60.00 |

| | |
|---|-------------------------|
| PHS Compliance - Monthly Water Services Monitoring | £265.20 |
| Browns Woodworking - Repair to Stair Handrail | £354.00 |
| Cheques | |
| There were none | |
| Sub-total | £1,164.05 |
| Cheques / IB Transfers Paid Outside of Meeting | |
| HMRC - VAT Return Payment | £79.73 |
| Sub-total | £79.73 |
| Payments made by Direct Debit | |
| EON -Town Hall Gas Supply | £164.00 |
| Wiltshire Council - Non Domestic Rates | £164.00 |
| British Gas - Electricity Supply | £743.83 |
| Office Depot Viking - Caretakers Consumables | £175.90 |
| Sub-total | £1,247.73 |
| TOTAL | <u>£2,491.51</u> |

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.28pm and closed at 8.30pm. There were no members of the public present.

CHAIRMAN

DATE