

**Minutes of the Meeting of Corsham Town Council as Trustee of
The Methuen (Town) Hall Charity – Registration No. 222278
held at the Town Hall on Monday 9 April 2018**

Present Councillor Mrs R Hopkinson (Chairman)
Councillors S Abbott, P Anstey, Miss L Bray, N Farmer, M Jackson,
D Jones, R LeVar, S Moysey, N Pocock, Mrs G Sanders and R Taylor

In Attendance Mrs M Jones (Head of Finance & Administration)
D Martin (Chief Executive)

MH 58/17 Apologies

Apologies were received from Councillors C Fuller, D Jarman, Mrs M Wakeman and Mrs A White.

MH 59/17 Declarations of Interest

To receive any Declaration(s) of Interest under Corsham Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

There were none.

MH 60/17 Minutes of the Meeting of the Trustees held on 12 March 2018

Resolved

That the Minutes be approved as a true record and signed by the Chairman.

MH 61/17 Matters Arising from the above Minutes

There were no matters arising.

MH 62/17 Authorisation of Cheques and Payments

Corsham Town Council - Open/Close/Clean	£540.12
IWS Water Hygiene - Contract 1/03/2018 until 31/05/2018	£170.00
Wiltshire Council - Annual Premises Licence	£70.00
Cathedral Leasing Ltd - Supply of Hygiene Services	£182.52
Beazer Electrical - Emergency Light to Fire Escape	£102.00

Cheques

There were none

Sub-total **£1,064.64**

Cheques / IB Transfers Paid Outside of Meeting

There were none

Payments made by Direct Debit

Wiltshire Council - Non-Domestic Rates £183.75

West Mercia Energy - Electricity 01/02/2018 to 28/02/2018 £288.79

West Mercia Energy - Gas Supply 31/01/2018 to 28/02/2018 £324.79

Hills Waste Solutions Ltd - Refuse Collections from Town Hall £54.43

Sub-total **£851.76**

TOTAL **£1,916.40**

Resolved

That the accounts be authorised for payment.

The meeting commenced at 8.50pm and closed at 8.51pm. There were no members of the public present.

CHAIRMAN

DATE